

**Town of Winfield**  
**April 10, 2013**  
**Regular Board Meeting**

The regular meeting of the Winfield Town Board was called to order by Supervisor Osborn at 7 p.m. Members present were Councilmen Howard Marsh, Robert Royce, Councilwoman Sandra Smith and Highway Superintendent Frederick Gigliotti. Guests present were Ken Roberts, Bill Kwasniewski, Legislator Bernard Peplinski, Ray Donley and Dan Brown.

General Fund claims #62 - #74 and Highway Fund claims #25 - # 32 were listed on Abstract of Voucher sheets. A motion was made by Councilman Royce and seconded by Councilman Marsh to accept these Abstracts as presented. The motion was carried unanimously. The Supervisor's and Town Clerk's reports for March were audited by members present. A motion was made by Councilman Marsh and seconded by Councilman Royce to accept these reports as audited. The motion was carried unanimously.

The minutes from the regular Board meeting held March 13, 2013 were read by each member. A motion was made by Councilwoman Smith and seconded by Councilman Royce to accept these minutes as read. The motion was carried unanimously.

**Supervisor's Report:**

1. He received an email from DCO Gordon Chafee asking who would be responsible for certain dog calls within the Village. Both Supervisor Osborn and the Clerk felt that since the Town is responsible for all dog licenses and the Village receives no funding from this, that the Town would be responsible for any of the calls or charges. Councilwoman motioned that if the cost is insignificant and will help the situation that we proceed with increasing the speed of the internet. This motion was seconded by Councilman Royce.
2. He would like to increase the DSL speed on the computer through Windstream and understands that this would be approximately \$8.00 per month. After discussion, the Clerk will investigate this as there have been several problems with the DSL.
3. He has talked to the LaBerge Group concerning the grants available under the "Home" program that Mrs. Donley talked to us about and would like to have a workshop with the Town Board prior to the May meeting. The Supervisor asked the Board members to email him their thoughts of what they would like to discuss specifically.

**Town Clerk's Report:**

1. The Tax Collection period has ended and settlement to the County has been done.
2. DK recycling was not enthused about collecting televisions and the Regional Recycling Company will do this. After discussion, the Board decided to allow Regional Recycling to collect all recyclable electronics for the April Trash Day.
3. After the last Board meeting, the Clerk contacted Mohawk Valley Regional Economic Development Council about the Grant that we had just missed. It was too late for application, but they suggested that we should keep checking the NY Works website for a consolidated funding application that may be available. All bicycles may be delivered to Welch's Bike Shop for the to rehabilitate them.

**Codes/Zoning Officer Report:**

1. Mr. Donley attended a three day training the first week of April. He stated that there a lot of different computer programs that are available for use by Codes and Zoning Officers. He feels that this would help him and asked that the Clerk determine the cost to add this to the BAS system that is already being used by the Clerk
2. He has talked to Attorney Quinn about the Taylor letter that should be written.
3. No new permits this past month.
4. He needs signs for different items.
5. He is working on a badge and ID tag to use when he is acting as the Codes/Zoning Officer and visiting homes.

6. He has called Carrie Doremus about the mobile home on the Doremus Wall Street property and will wait two more days and will contact her again if she does not return his call.
7. He has received the mining permit for Dan Brown and shared it with the Planning Board.

Old Business:

Ken Roberts reviewed the preliminary plans for renovations at the Highway Garage for the Town Offices. The Board reviewed them, asked questions and made suggestions for possible changes. This will be reviewed in the future.

Councilman Marsh questioned Highway Superintendent Gigliotti whether he had visited a highway garage that had had the lighting put in that was suggested by the electrical audit. The Superintendent stated that he had not talked to anyone that had installed this lighting to check the illumination of them. Councilman Marsh also stated that he felt that the Highway Department could do the dog enumeration that is needed during their work hours. He also questioned the chicken processing plant plans that were brought up last meeting. Codes Officer Donley stated that he had denied the application then sent it to Keith Watkins, chairman of the Variance Board. Councilman Marsh also asked that the Highway Superintendent contact local contractors for estimates to recoat the garage roof. He will do so.

The Fire Department Budget has not been sent to the Town Board for review.

Councilman Marsh suggested that the Town may have a need for a "Best Value Contract Law". The suggestion was made that the Clerk could do a rough draft. She will attempt this.

The following Board members conducted an audit of the Town of Winfield Court books on March 13, 2013: Councilwoman Sandra Smith, Councilmen Howard Marsh and Robert Royce. Upon their review, the following:

**RESOLUTION 2013-03**

On a motion presented by Councilman Sandra Smith, seconded by Councilman Marsh, the following was

ADOPTED:           Ayes    3           Marsh, Royce, Smith  
                      Nays    0  
                      Absent 1           Peo

Councilwoman Smith, Councilmen Marsh and Royce have audited the Town of Winfield Court's records and found all to be in order.

New Business:

Supervisor Osborn informed the Board that an insurance Risk Evaluator has visited the Town and has made a few suggestions. 1. Keep doors locked at the highway garage. 2. Develop an application for use of the park concerning park policy and procedures. 3. Job descriptions should be written for all employees.

Legislator Peplinski informed the Board that the people that are requesting a Zoning application for a chicken processing plant had contacted him as well as the Town. Supervisor Osborn thanked Mr. Peplinski and the other Legislators for the support and backing of Remington Arms.

The next regular meeting of the Winfield Town Board will be held May 15, 2013 at 7 p.m. at the Winfield Highway Garage.

There being no further business to come before the Board, Councilman Royce moved to adjourn, seconded by Councilman Marsh. The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Debrah B. Jones, Clerk

