

**Town of Winfield
December 9, 2015**

The regular meeting of the Winfield Town Board was called to order at 7 p.m. by Supervisor Charles Osborn. Members present were Councilmen Howard Marsh, Michael Peo, Robert Royce and Councilwoman Sandra Smith. Highway Superintendent Rick Gigliotti was in attendance. Guests present were Codes/Zoning Officer Raymond Donley, newly-elected Board member Bill Kwasniewski, Zoning Board of Appeals Chairman Keith Watkins, and Mary Doremus from the West Winfield Star.

General Fund claims #204 - #222 and Highway Fund claims #119 - #128 were listed on Abstract of Voucher Sheets. A motion was made by Councilman Royce and seconded by Councilman Peo to accept these Abstracts as presented. The Supervisor & Town Clerk's reports for November 2015 were audited by members present. A motion was made by Councilwoman Smith and seconded by Councilman Peo to accept these reports as audited. Both motions were passed.

The minutes from the Budget Hearing and the regular Board meeting held November 11, 2015 were read by each member. Councilman Royce stated that a correction should be made to #3 of the Codes/Zoning report - #3 should read "was presenting a proposal for a stand alone diesel pump on the property". A motion was made by Councilman Marsh and seconded by Councilman Peo to accept these minutes as amended. Motion passed.

Supervisor's Report:

1. Dave Kick the presenter for the roof project was not in attendance.
2. The mileage paid by the Town has been questioned as it is below the Federal rate. Supervisor Osborn has checked the Town law manual about this. Because our rate of mileage reimbursement is set at the Organizational meeting in January each year we do not have to abide by the Federal guide lines.
3. Supervisor Osborn has received the budget for the Fire Department from the Village Clerk.
4. Supervisor Osborn has discussed the fire department "contract" with Attorney Quinn. This "contract" should NOT by law be a formula based on assessments within the Village and Town. A contract must be negotiated and agreed upon by both parties. A discussion about a fire department versus a Fire District was held. Supervisor Osborn assigned Councilmen Peo, Royce and Kwasniewski to negotiate with the Village prior to their upcoming budget time.
5. Supervisor Osborn has received the Dog Control Officer's Inspection and Audit Report.
6. The Board would like copies of the Town Law Manual if there are updated ones.
7. The meeting for February 2016 will be held February 3, 2016 instead of February 10, 2016

Town Clerk's Report:

1. A building permit fee for the installation of solar panels needs to be adopted by the Board and added to the building permit application as there are more of the applications coming in at this time. The Village has adopted a \$50 fee that the Town could use as a guide line. Codes/Zoning Officer Donley will look into getting information from other towns that they are using about solar panels, both roof and ground mounted.
2. The dog enumeration is going well and new dogs have been licensed. All letters to persons having dogs that have not licensed them prior to March will receive a letter asking them to please get them licensed and be given 30 days to do so.
3. John Pustay has stated that he would like to continue on the Board of Assessment and Review and needs to be reappointed as his term has expired.

RESOLUTION 2015-10

On a motion presented by Councilman Royce and seconded by Councilwoman Smith, the following was

APPROVED: Ayes 4 Marsh, Peo, Royce, Smith
 Nays 0

The Town of Winfield shall adopt a building permit fee for Single Residence Solar Panel Systems, both ground and roof mounted of \$50.

RESOLUTION 2015-11

On a motion presented by Councilman Marsh and seconded by Councilwoman Smith, the following was

APPROVED: Ayes 4 Marsh, Peo, Royce, Smith
 Nays 0

The Town of Winfield Board appoints John Pustay for a term of 4 years to the Board of Assessment and Review.

Highway Superintendent's Report:

1. Cedar Lake Electric has installed the LED lights at the Highway Garage.
2. It is unusual, but no snow yet.
3. The additional cameras to be added to the Park are set to go up in the Spring.

Codes/Zoning Officer:

1. He has had 2 meetings pme with the ISO Building Codes Effective Grading System. The second one was with FEMA and was asking about Flood Plain management within our Town. Our Flood Plain maps are not current.
2. Planning Board Chairman Jay Kulczak and Ray have discussed the Christian projects.
3. Councilman Peo requested that the Planning Board and Codes/Zoning Officer get moving on the revised Zoning/Planning book that has been talked about several times. It is in definite need of being updated! Ray stated that he has a copy of another town's new zoning book and will contact Jay and Attorney Quinn concerning moving forward on this.

Zoning Board of Appeals Report:

1. Keith Watkins reported that he has not received approved plans for the Christian's RV park. He also stated that when these plans are approved a hearing will need to be scheduled and held.
2. He has also been informed that there will possibly be a new convenience store and gasoline at Christian's Rentals on Route 20.

Old Business:

1. Councilman Royce reported that he has not received any information concerning the Park Application Grant.
2. Councilman Royce questioned the Interest Earnings line item #2401. The adopted budget states \$2500 in estimated income and nothing is listed. Supervisor Osborn stated that he will take the information from the bank statements and post them at this time. Councilman Royce stated that he would like to see this stated on the monthly reports.

RESOLUTION 2015-11

On a motion presented by Councilman Royce and seconded by Councilman Marsh, the following was APPROVED:

Ayes 4 Marsh, Peo, Royce, Smith
Nays 0

The Town of Winfield shall contract with Elizabeth Shanley as the new Dog Control Officer for the Town.

Councilwoman Smith was Thanked for her services on the Winfield Town Board. Well wishes!!

The 200th Anniversary of the Town of Winfield will be in April 2016. Plans are being made and meetings will be held.

The next meeting of the Winfield Town Board will be held January 13, 2016. This will be the Organizational meeting as well as the Regular meeting.

There being no further business to come before the Board, Councilwoman Smith moved to adjourn, seconded by Councilman Royce. The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Debrah B. Jones, Clerk