

TOWN OF WINFIELD
January 11, 2017
ORGANIZATIONAL MEETING

The Organizational meeting of the Winfield Town Board was called to order at 7 p.m. by Supervisor Charles Osborn. Members present were Councilmen William Kwasniewski, Howard Marsh, Michael Peo and Robert Royce. Highway Superintendent Rick Gigliotti was in attendance. Guests present were: Mary Doremus from the West Winfield Star, , Keith Watkins Zoning Board of Appeals Chairman, Jay Kulczak Planning Board Chairman, Jeremy Silverman - Grant Services, Mayor Andy Bryce and George Hazard.

Organizational Meeting

RESOLUTION 2017 – 01

On a motion presented by Councilman Kwasniewski and seconded by Councilman Marsh, the following was ADOPTED:

Ayes 4 Kwasniewski, Marsh, Peo, Royce,
Nays 0

Resolved the following:

- Designate the West Winfield Star as the official Town newspaper.
- Designate the West Winfield Post Office as the official bulletin board
- Designate the Bank of Cooperstown, Cooperstown as the official depository for the Supervisor’s and Justice Accounts, NBT for the Clerk’s and Tax Collection Accounts.
- Establish the Wednesday on or before the 15th of each month, at 7:00 p.m. at the Stephen Rooney Municipal Building, Stone Road, West Winfield, New York as the meeting time and place of the Town Board.
- Authorize the Supervisor to sign checks and make payments.
- Set the mileage rate for Town travel for reimbursement at .515 per mile.
- Impose on the Supervisor, powers and duties of administration.
- Authorize the Highway Superintendent not to exceed \$2,000 for a single purchase of equipment, tools, repairs or implements without the prior approval of the Town Board
- Authorize the Supervisor to pay utility bills (including NYSE&G, Windstream, Time Warner and Verizon) and health insurance without prior Board approval.
- Adopt all necessary appointments.
- Adopt a resolution fixing salaries of all elected and appointed town officials and set the hourly rate of all others.

Zoning Board of Appeals	Keith Watkins, Cathy Smith, Carl Wheat
Planning Board	Darren Jones, Jay Kulczak Chairman, Bill Zaleski, Charles Casler, Scott Evans
Attorney	Patrick Quinn
Park Commissioner	Tom Pollard
Zoning Officer	Ray Donley
Codes Officer	Ray Donley
Registrar of Vital Statistics	Debrah Jones
Assessment Review Board	Ray Donley (9/19) John Pearsall (9/21)) John Pustay (9/20) Daniel Huntley (9/17) Connie Pope (9/18)
Court Clerk	Gail Royce
Dog Control Officer	Kevin Crawford
Budget Officer	Charles Osborn
Town Historian	Steve Davis
Deputy Town Clerk	Rebecca Jones
	Salaries and Hourly Pay
Highway Superintendent	\$50,030.00
Supervisor	\$10,188.00

Board Members (4)	\$ 2,128.00 Ea.
Town Justice	\$ 9,754.00
Town Clerk	\$16,856.00
Town Attorney	\$ 2,915.00
Park Commissioner	\$ 1,404.00
Zoning Officer	\$ 2,468.00
Chairman Planning Board	\$ 800.00
Budget Officer	\$ 1,207.00
Assessment Review Board (5)	\$ 200.00 Ea.
Dog Control Officer	\$ 2,184.00
Court Clerk	\$ 3,596.00
Codes Officer	\$ 4,003.00

Hourly Employees

Kelly Auger	\$ 18.00/hr.
Dale Brown	\$ 19.65/hr.
Park Maintenance	\$ 9.81/hr.
HEO	\$ 15.45/hr.
Substitute Drivers	\$ 12.50/hr.

Jeremy Sullivan presented a program for Grant Services and product development (GEMS for short) that his company does for various municipalities and other organizations. They investigate the needs and then search for the appropriate grant that is applicable. He encouraged Councilman Royce to resubmit the Park submission for a Grant as he stated that sometimes it takes 2 or 3 times before the grant is approved. He shared a lot of information and their fees which vary according to the wants and needs of the organization they are working with. Some of the fees are reimbursable. The Board will discuss his shared information and go from there.

General Fund claims 31 - #18 and Highway Fund claims 31 - #19 were listed on Abstract of Voucher Sheets. A motion was made by Councilman Royce and seconded by Councilman Kwasniewski to accept the Abstracts as presented. The Supervisor & Town Clerk's reports for December 2016 were audited by members present. A motion was made by Councilman Royce and seconded by Councilman Kwasniewski to accept these reports as audited. Both motions passed.

The minutes from the regular Board meeting held December 14, 2016 were ready by each member. A motion was made by Councilman Marsh and seconded by Councilman Peo to accept these minutes as presented. Motion passed.

Mayor Andy Bryce then spoke to the Town Board concerning the use of a Town truck by the Village. He stated that he was informed that Highway Superintendent Gigliotti had suggested to a Village employee that the Village pay half of the repair bill made for the brakes, etc. on that truck. Mayor Bryce felt that the Village had not used the truck but just a few times and that if a repair was made that a Village employee would be able to do the repairs if the Town purchased the parts. Superintendent Gigliotti stated that the Village had used the truck for 2.5 months not just a few times. Supervisor Osborn stated that there were other factors involved in asking for partial payment - ie. the Town equipment and employees helping with water digging, etc. Mayor Bryce stated that he appreciated all of the help the Town gives the Village and realizes that for the Village to hire the help that the Town has provided would be a lot more than 1/2 of the repair to the truck. He asked that Supervisor Osborn submit a voucher for this to be presented to the Village Board at their next meeting. Councilman Marsh questioned the fees that the Town is charged for the use of the Court, State Police and the Fire Department budget. Mayor Bryce stated that Cedarville Fire District is the 3rd largest fire district in the State and can spread their budgeted items over a larger tax base. Mayor Bryce shared several financial facts about the Village and the Fire Department.

Supervisor's Report:

1. The inspector came to inspect the roof but it was too slippery to inspect and he will be back in the spring to inspect it for the warranty, etc. Councilman Royce wanted the payment to the roofing clarified.

Highway Superintendent's Report:

1. New truck is still not delivered because there is some difficulty getting all of the parts for the dump box.
2. He mentioned the overhead doors in the garage and replacement of such. He was instructed by the Board to have them looked at by the door company as to whether they have to be totally replaced or just fixed.

Codes/Zoning Officer's Report:

1. Attorney Quinn has told him that the Barrett property can be cleaned up by the Town and the bill for clean up can now be put on the tax bill. After discussion by the Board, they decided to table cleanup and see what happens with the taxes. If they are not paid by Friday of this week 1/11/2017, then the County may take over the property for auction.
2. He will attend in April.

Planning Board report:

Keith Watkins stated that he has no new information.

Old Business:

1. Councilman Royce stated that there is no new information on the Fire Contract.
2. The truck that was fixed has now passed inspection.
3. George Hazard asked further questions about the Barrett property which were answered by Codes/Officer report. He asked if the Town will be cleaning up the property.
4. The Highway Department crew has stated that something needs to be placed as an entryway so that if snow decides to come off the roof no one would be hurt. This will be investigate as well as placing shrubs so that no one parks too close to the building. Superintendent Gigliotti stated that he feels that the roof has helped with heat. Councilman Marsh asked if anyone had checked the insulation in the roof as he feels that the insulation had gotten wet earlier and needs to be looked at. Superintendent Gigliotti stated that no one has looked at the insulation.

New Business:

The Clerk asked that the February meeting be changed to February 8, 2017 instead of the 15th. The Board approved changing the meeting date to February 8, 2017 at 7 p.m.

The next meeting will be 2/08/2017 at 7 p.m. at the Highway Garage meeting room.

There being no further business to come before the Board, Councilman Royce moved to adjourn, seconded by Councilman Peo. Meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Debrah B. Jones, Clerk