

**Town of Winfield  
January 14, 2015  
Organizational Meeting**

The Organizational meeting of the Winfield Town Board was called to order at 7 p.m. by Supervisor Charles Osborn. Members present were Councilmen Howard Marsh, Michael Peo, Robert Royce and Councilwoman Sandra Smith. Guests present were Deborah Nolan from the West Winfield Village Board, Bill Kwasniewski from the West Winfield Star and Codes/Zoning Officer Ray Donley.

**RESOLUTION 2015-01**

On a motion presented by Councilwoman Sandra Smith and seconded by Councilman Robert Royce the following was ADOPTED:

Ayes	4	Marsh, Peo, Royce Smith
Nays	0	

Resolved the following:

- Designate the West Winfield Star as the official Town newspaper.
- Designate the West Winfield Post Office as the official bulletin board
- Designate the Bank of Cooperstown, Cooperstown as the official depository for the Supervisor's and Justice Accounts, NBT for the Clerk's and Tax Collection Accounts.
- Establish the Wednesday on or before the 15<sup>th</sup> of each month, at 7:00 p.m. at the Stephen Rooney Municipal Building, Stone Road, West Winfield, New York as the meeting time and place of the Town Board.
- Authorize the Supervisor to sign checks and make payments.
- Set the mileage rate for Town travel for reimbursement at .515 per mile.
- Impose on the Supervisor, powers and duties of administration.
- Authorize the Highway Superintendent not to exceed \$2,000 for a single purchase of equipment, tools, repairs or implements without the prior approval of the Town Board
- Authorize the Supervisor to pay utility bills (including NYSE&G, Windstream, Time Warner and Verizon) and health insurance) without prior Board approval.
- Adopt all necessary appointments.
- Adopt a resolution fixing salaries of all elected and appointed town officials and set the hourly rate of all others.

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| Zoning Board of Appeals       | Keith Watkins, Cathy Smith,<br>Carl Wheat  |
| Planning Board                | Darren Jones, Jay Kulczak, Bill<br>Zaleski, Charles Casler, Scott Evans  |
| Attorney                      | Patrick Quinn  |
| Park Commissioner             | Tom Pollard  |
| Zoning Officer                | Ray Donley   |
| Codes Officer                 | Ray Donley   |
| Registrar of Vital Statistics | Debrah Jones   |
| Assessment Review Board       | Ray Donley (9/19)<br>John Pearsall (9/16)<br>John Pustay (9/15)<br>Daniel Huntley (9/17)<br>Connie Pope (9/18) |
| Court Clerk                   | Gail Royce   |
| Dog Control Officer           | Gordon Chafee  |
| Budget Officer                | Charles Osborn   |
| Town Historian                | Steve Davis  |
| Deputy Town Clerk             | Rebecca Jones  |

Highway Superintendent	\$ 48,573.00
Supervisor	\$ 9,891.00
Board Members (4)	\$ 2,066.00 ea.

Town Justice	\$ 9,470.00
Town Clerk	\$ 16,365.00
Town Attorney	\$ 2,830.00
Park Commissioner	\$ 1,404.00
Zoning Officer	\$ 2,396.00
Chairman/Planning Board	\$ 800.00
Budget Officer	\$ 1,172.00
Assessment Review Board (5)	\$ 200 (each)
Dog Control Officer	\$ 2,184.00
Court Clerk	\$ 3,491.00
Codes Officer	\$ 3,886.00

#### HOURLY EMPLOYEES

D. Brown	\$ 19.09/hr
Kelly Auger	\$ 17.00/hr
Park Maintenance	\$ 9.52/hr
HEO	\$ 15.45/hr
Substitute Drivers	\$ 12.50/hr

General Fund claims #1 - #23 and Highway Fund claims #1 - #15 were listed on Abstract of Voucher sheets. Councilman Peo questioned the Sacco Lock Smith amount that was on the Village bill for the State Police and rent. The presumption is that the locks had to be changed as Councilman Royce seems to remember something being said about this. A motion was made by Councilman Royce and seconded by Councilman Marsh to accept these Vouchers as presented. Motion passed unanimously. The Supervisor's and Town Clerk's reports for December 2014 were audited by members present. A motion was made by Councilman Royce and seconded by Councilman Marsh to accept these reports as audited. Motion passed unanimously.

The minutes from the regular Board meeting held December 10, 2014 were read by each member. Councilman Smith noted that she would like the wording changed for the Boy Scout's collection point to read "a depository for the cans and bottles" instead of the wording that was used and the spelling errors corrected. A motion was made by Councilwoman Smith and seconded by Councilman Peo to accept the minutes as corrected. Motion passed unanimously.

#### Supervisor's Report:

Supervisor Osborn stated that he had talked to the Association of Towns concerning adjustments at year end. He was informed that as long as the items that need to be adjusted are in one category of the budget that particular line item need not be an "adjustment " within each section. He went through the different line items that are over budget and explained them and why each one was over. The Highway Superintendent's salary was over because there was 27 pay period rather than 26. Some of the items were placed in the wrong category and some were prepayments made to save money with an early payment. Therefore no adjustments were necessary for the 2014 budget. Councilman Royce stated that he would like to see totals for each section (i.e. A, DA, DB, etc.) so that closer tracking may be observed.

#### Town Clerk's Report:

1. Tax Collection is going fine with \$142,000 having been collected thus far.
2. She has not met with the Planning Board yet but will be doing so by the end of January.
3. The clerk asked that the February meeting be held on February 4th at 7 p.m. instead of February 11. This was approved by the Board.
4. She informed the Board that she had received a copy of the Town of Columbia's tentative new Planning/Zoning Book to share with the Planning Board .

Highway Superintendent's Report:

In his absence Supervisor Osborn informed the Board that the Highway Department has been storing things in the pole barn to get rid of in the spring. They have made a concerted effort to clean out the garage of any unnecessary items.

Councilman Marsh again questioned the painting of the pole barn. Supervisor Osborn informed him that the Superintendent had been told that if they were to paint the steel that is on the building that it would not last as the steel was originally painted at the factory. This will be discussed further at a later date.

Codes/Zoning Officer's Report:

Mr. Donley received a call from the Oneida Herkimer Waste Authority stating that Herkimer Co. law states that an individual may not burn or bury a demolished building. He had previously been told by the DEC that this was acceptable but has since been informed that the Herkimer Co. law supercedes the DEC because it is more restrictive. An owner had taken down a building on Route 51 South and this had been reported to the County. Ray wrote a letter to the owner informing him of this information.

Ray reported that he had more calls to Mr. Taylor to choose a date that would be acceptable for himself, Mr. Taylor and Mr. Capraro, health officer to meet and do their inspection. He hopes that this will take place before January 26th as there is a court date forthcoming.

Ray will be attending training in April.

Old Business:

Councilman Marsh brought up the subject of replacing some of the trees in the park with trees purchased from a man in Unadilla Forks that sells them. It was agreed that Councilman Marsh's grandson Bob Korosec will approach him about some trees as to availability, kind and cost.

Councilwoman Smith announced that the members of the dog park committee will be holding "Dogs Day Out" on May 17th 2015 from 11 a.m. - 3 p.m. in the park.

Councilwoman Smith also discussed the West Winfield Cemetery and the headstones with Walter Will. He stated that the Cemetery cannot apply for grants because they are delinquent in payments to the State Cemetery Association and the rules state that an organization that is delinquent in payments may not apply for a grant for that particular cemetery. Councilman Royce asked if the Cemetery had been entirely cleaned up after the July storm and was informed that this had been done with joint efforts by several organizations.

Bill Kwasniewski asked whether TGT's (KinderMorgan) project has anything to do with the pipeline in the Southern Tier. This could not be answered.

Councilman Royce stated that he had been visiting with Gordon Chafee and feels that Mr. Chafee may want to retire from the position of Dog Control Officer in the near future. He feels that the Board should be considering looking for a replacement for the "just in case".

Deborah Nolan stated that the Village is in support of a project in the park and that if a "shared services grant application" would be helpful that they would be in favor of it.

The next regular meeting of the Winfield Town Board will be held February 4, 2015 at 7 p.m. at the Highway Garage meeting room.

There being no further business to come before the Board, Councilman Royce moved to adjourn seconded by Councilwoman Smith. The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Debrah B. Jones, Clerk