

**Town of Winfield**  
**June 12, 2013**

The regular meeting of the Winfield Town Board was called to order at 7 p.m. by Supervisor Charles Osborn. Members present were Councilman Howard Marsh, Michael Peo, Robert Royce and Councilwoman Sandra Smith and Highway Superintendent Rick Gigliott. Guests present were Ken Roberts, Ray Donley and Judge Mickle.

General Fund claims #97 - #116 and Highway Fund claims #40 - #43 were listed on Abstract of Voucher sheets. A motion was made by Councilman Marsh and seconded by Councilwoman Smith to accept these Abstracts as presented. The motion was carried unanimously. The Supervisor's and Town Clerk's reports for May 2013 were audited by members present. A motion was made by Councilman Royce and seconded by Councilwoman Smith to accept these reports as audited. The motion was carried unanimously.

The minutes from the Work Session and regular Board meeting held May 15, 2013 were read by each member. A spelling correction was requested by Councilwoman Smith that the sentence under the minutes section should read "Councilwoman Smith motioned that if the cost is insignificant and will help the situation that we proceed with increasing the speed of the internet". A motion was made by Councilwoman Smith and seconded by Councilman Royce to accept these minutes as amended. The motion was carried unanimously.

Supervisor's Report:

1. The Supervisor has received a request from Mercy Flight for a \$1,000. donation. After discussing this, the Board decided not to send this donation.
2. Supervisor Osborn informed the Board that he has received a copy of the Town of Litchfield's Comprehensive Plan. The Board knows that this must be done in the near future and after discussion decided that we may need to hire a consultant for this project. Ray Donley stated that he would check with Frances Donley from the Town of Russia to see if she has any suggestions for a consultant.

Highway Superintendent's Report:

1. Only one roof repair estimate for the roof on the Highway Garage has been received to recoat the center and fix the damaged shingles.
2. The septic needs to be pumped at the Highway Garage.
3. The Town received a check for \$362.72 from Empire Recycling for the steel and metal that was taken to them from the Town Highway Department.

Town Clerk's Report:

1. The computer chip that controls the internet had to be replaced by Midnight Magix after one of the storms.
2. A report has been received from Regional Recycling reporting that 2.1 Tons of computers, TVs and other electronic were recycled by them after our Spring Trash Day.
3. The Town has been given a new CPU and the Clerk would like Midnight Magix to transfer all of the files from the old CPU. The Board approved this after discussion.
4. A sample of the "Uniform Notice of Claim Act" has been received by the Clerk. All members were given a copy to read before the July meeting. A person must be appointed to be the receiver of any claims made against the Town for this resolution.

Codes/Zoning Officer's Report:

1. Taylor property – Mr. Donley has spoken with Attorney Quinn about the property. The Attorney has not received a response and therefore is in the process of serving papers on him.
2. The chicken processing plant is now in the hands of the Department of Ag and Markets.
3. One permit that he denied will be going to the County Planning Board for a variance.
4. The Pustay's have been given a codes book and will be moving forward with their building project.

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5. Mr. Donley has issued his first "Stop Work" order because a building permit was not obtained for a roof replacement. A permit has since been issued and work resumed. He stated that he has talked to Attorney Quinn about writing a formal form for use in these instances.
6. Mr. Donley would like to see some work done in the pavilions in the Park as he feel that there are some issues that should be addressed.

Judge Mickle attended the Board meeting requesting permission to move the Court accounts from the Bank of America to the Bank of Cooperstown because of the charges from Bank of America. The Board has approved this measure.

Ken Roberts from Roberts Engineering gave an update on the Highway Garage. The work was started June 5, 2013. At the time of this meeting, the paint removal process is almost completed. He feels that this project is going well. He would like to see a eave trough on the back side of the building when it is completed. Also, Mr. Roberts shared the newest drawing of the interior changes that will possibly be done to Highway Garage. Councilman Marsh asked about the floorline around the outside of the building whether this was going to be dug out or left above ground. Mr. Roberts said there would not be an advantage to digging around the base of the garage.

Old Business:

Councilman Marsh has Highway Superintendent Gigliotti if the brush cutter can also have a string trimmer attached to it as he has seen pictures of this being done. Superintendent Gigliotti will look into this.

Councilman Marsh also asked about the Highway Department doing the dog enumeration. After discussion, Superintendent Gigliotti said that he would do it.

Councilman Marsh and Councilman Peo met with members of the Fire Department to review their budget. They were both satisfied with the Fire Department's explanations of items in their budget.

The colors have been chosen for the outside of the Highway Garage.

#### **RESOLUTION 2013-05**

On a motion presented by Councilman Peo and seconded by Councilman Royce, the following was

ADOPTED:     Ayes     4           Marsh, Peo, Royce, Smith  
                   Nays     0

The Town of Winfield shall have roof repairs (recoat center and fix damaged shingles) in the amount of \$3379 done by Marsh Construction.

The next meeting of the Winfield Town Board will be July 10, 2013 at 7 p.m. at the Highway Garage.

There being no further business to come before the Board, Councilman Royce moved to adjourn, seconded by Councilwoman Smith. The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Debrah B. Jones, Clerk