

**TOWN OF WINFIELD**  
**MARCH 9, 2016**

The regular meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Charles Osborn. Members present were Councilman William Kwasniewski, Howard Marsh, Michael Peo, and Robert Royce. Highway Superintendent Gigliotti was in attendance. Guests present were Planning Board Chairman Jay Kulczak, Zoning Board of Appeals Chairman Keith Watkins, Chris Seacor from Duralast Roofing Materials and Mary Jones from the West Winfield Star.

General Fund claims #33 - #55 and Highway Fund claims #20 - #28 were listed on Abstract of Voucher Sheets. A motion was by Councilman Marsh and seconded by Councilman Royce to accept these Abstracts as presented. The Supervisor's and Town Clerk's reports for February 2016 were audited by members present. Councilman Kwasniewski questioned the Supervisor's reports in that the Total Disbursements was inaccurate. The Supervisor agreed to contact Calogero's office to get this corrected and will resubmit this report at the April meeting. A motion was made to accept the Clerk's report as present by Councilman Royce and seconded by Councilman Marsh. The motion was passed.

The minutes from the regular Board meeting held February 3, 2016 were read by each member. Two amendments were requested: 1. under old business should read the Fire Department had "spent" less than what the Town had forwarded to them in the previous year. 2. It should be mentioned that the Highway Department will have old photos on display at the Bicentennial Celebration as part of the Town's participation. A motion was made by Councilman Kwasniewski and seconded by Councilman Royce to accept these minutes as amended. Motion was approved.

Chris Seacor then presented his product Duralast Roofing for the roofing of the Highway Garage. He explained how the roofing material is applied and the product's material. He also explained that their warranty is extensive and covers things that many do not cover. Each Board member was given a folder explaining the company and the product. A lot of the material is prefabricated for each roof that their contractors are doing thus forgoing some of the on site labor, etc. At this time, the Board would like to work on a preliminary bidding process for this type of roof. Mr. Seacor will help with this process.

**Supervisor's Report:**

1. He has received a contract from Calogero's. He is questioning why we need this new contract and some of the content of it. After discussion, the Board directed the Supervisor to not sign the contract until there has been some discussion with Calogero's and possibly another firm.
2. He has received the Dog Control Officer Inspection Report from NYS Ag & Markets and everything is fine.

**Clerk's Report:**

1. The legal notice for the North Winfield Cemetery bid is ready to go in the paper and will be published for two weeks with the bid opening being the May Board meeting.
2. The Board was emailed a work copy of the letter that will be going out to all Town residents that need to license their dogs. A few suggestions to include in the preliminary letter was to include the Penalty paragraph that is in the dog law and DCO Elizabeth Shanley's contact information. This will be included in the letter that will be mailed.
3. The Clerk asked what the Board would like to have at the Bicentennial Celebration to give away from the Town. She suggested key chains with the Bicentennial logo and having envelopes with the Bicentennial logo to be stamped by the Post Office that day. After discussion the following:

**RESOLUTION 2016-02**

On a motion presented by Councilman Royce and seconded by Councilman Marsh, the following was

APPROVED:           Ayes    4           Kwasniewski, Marsh, Peo, Royce  
                              Nays    0

The purchase of key chains and envelopes with the Bicentennial logo shall be purchased for the Town of Winfield give away at the Bicentennial Celebration.

Highway Superintendent's Report:

1. The Bicentennial signs for each road leading into the Town will be 24.9" x 30.25" with the cost being \$153.00 each.
2. The pricing on the State Contract bid for a plow truck is \$186,200.
3. He has not received a price on a pickup yet.
4. Councilman Kwasniewski suggested that the Town investigate leasing instead of purchasing.

Codes/Zoning Officer's Report:

Mr. Donley submitted a written report stating that he has received 2 permit applications and is waiting on more information from Jamie Christian. He has placed 3 phone calls to Attorney Quinn with no return call about the Zoning/Planning Book. He is still looking into other Town's Zoning Laws. He has received several phone calls with questions about building etc. and hope that this is a sign that this will be a busy year.

Zoning Board of Appeals:

Chairman Watkins has submitted the plan provided by Jamie Christian for the RV Park to Oneida Herkimer Planning Board. They have responded that they have no recommendations which means that they have approved the plan. The public hearing will be March 23, 2016 at 7 p.m. for public comment.

Jay Kulczak reported that the cameras that he has seen are high end with of a cost from \$500 - \$800 for 4 cameras.. He felt that the Highway Department should be able to install these cameras at the Highway Garage where they are needed.

Old Business:

1. Supervisor Osborn stated that the Bridgewater Fire Department received \$85,000 plus \$10,000 for Workmen's Compensation from the Town Tax of 2016. Mary Jones stated that the Bridgewater Fire Department has contracted with the Town of Bridgewater for their oil changes, etc. to the fire trucks, etc.
2. The committee that will be meeting with the Fire Department has set a tentative date of March 16, 2016 for the initial meeting. Attorney Quinn will represent the Town.
3. Jim Fresco has been appointed as our Town assessor by Real Property.
4. Supervisor Osborn would like to hear from Mr. Donley as to what the outcome from Greene's Trailer Park investigation concerning a power problem.
5. Councilman Marsh asked Highway Superintendent about the small salt shed behind the Garage. The Superintendent would like to move this down near the other salt shed. Councilman Marsh also asked what Town roads would be done this year. The Superintendent stated that as yet that has not been decided.
6. Councilman Kwasniewski asked about a stage area for the Bicentennial Celebration. Superintendent Gigliotti stated that the Highway Department does not have one available.

New Business:

1. Councilman Royce stated that he had been contacted by the DAR asking if a "liberty tree" which is an elm tree would be allowed to be planted in the Town Park. The area they suggested is located near where the pines came down. He will be meeting with them to discuss this. This led to the discussion as to what will be done where the pines were. Superintendent Gigliotti stated that the area is too rough to plant grass seed and will need to be leveled out and then planted. Councilman Royce stated that we need to come up with a plan for the "pines" area.
2. Councilman Royce would like the website brought up to date. The Bicentennial Celebration should be on there as well as Grievance Day for this year. He would also like to see the Dog Law posted on there so people are aware of it.

Trash Day will be April 30, 2016 from 8 a.m. to Noon.

The next meeting of the Town Board will be April 6, 2016 at 7 p.m. in the Highway Garage meeting room.

There being no further business to come before the Board, Councilman Royce moved to adjourn, seconded by Councilman Kwasniewski. The meeting was adjourned at 9 p.m.

Respectfully submitted,

Debrah B. Jones, Clerk