

**Town of Winfield  
October 9, 2013**

The regular meeting of the Winfield Town Board was called to order at 6:30 p.m. by Supervisor Charles Osborn. Members present were Councilmen Howard Marsh, Michael Peo, Robert Royce, Councilwoman Sandra Smith and Highway Superintendent Rick Gigliotti. Guests present were Richard LaBerge and Stephanie Siciliano from the LaBerge Group, Planning Board Chairman Jeff Barrett, Tracey Casler, Robb and Roxanne Sweet, Linda and Mick Cienava, Board of Appeals Chairman Keith Watkins and Bill Kwasniewski from the West Winfield Star. Judge Mickle arrived after this evening's Court.

Richard LaBerge and Stephanie Siciliano discussed what they can offer the Town regarding developing a Comprehensive Plan. They explained that a Comprehensive is essentially a roadmap for a 5 – 10 year plan that the Town Board would institute. It is not zoning law. New York State law requires at least 2 public hearings to develop this plan. Mr. LaBerge stated that if there is a need for a drastic change in the Town's Zoning Law a Comprehensive Plan is a must. A Comprehensive Plan is the driving force for Zoning Law and is also basically needed for any grant application. A Comprehensive Plan basically is what a Town is all about. Ms. Siciliano stated that some townships do mail surveys, public meetings and committee meetings. The length of the process depends on the needs and wants of the Town. There should be research and a time commitment from the Board as well as from the community. The budget could be the driving factor as to the content and the extensiveness of the comprehensive plan. Mr. LaBerge stated that the possibility of working through two budget cycles instead of one may be a possibility. He also asked if the Village has an interest in this process as an active government. He also stated that some of the goals to write the plan may be a one time topic while others may be a changing subject through the next few years. Some of the things may be on a "wish list" type thing while others address immediate concerns of the Town. All economic data is collected from a service that specializes in collection of this data. At the end of the presentation, Mr. LaBerge stated that the Group is willing to work with us as to the decision of how much the Comprehensive Plan will cover and would be willing to meet with one or two individuals for a question and answer type thing to discover what should be included in the Town's Comprehensive Plan.

General Fund claims #183 - #197 and Highway Fund claims #70 - #74 were listed on Abstract of Voucher Sheets. A motion was made by Councilman Marsh and seconded by Councilman Royce to accept these Abstracts as presented. The motion was carried unanimously. The Supervisor's and Town Clerk's report for September 2013 were audited by members present. A motion was made by Councilwoman Smith and seconded by Councilman Royce to accept these reports as audited. The motion was carried unanimously.

The minutes from the regular Board meeting held September 18, 2013 were read by each member. A motion was made by Councilman Royce and seconded by Councilman Marsh to accept these minutes as read. The motion was carried unanimously.

**Supervisor's Report:**

1. Supervisor Osborn asked the Board's opinion as to the No Smoking signs placement in the Park. We are not required to do this. It was decided that the sign should be placed at the playground section of the Park.
2. The Humane Society bill tabled from last month must be paid as the Town is under contract with them. He asked about not renewing the contract and was told that NY State required that each Township have a contract with a shelter.

**Town Clerk's Report:**

Trash Day had 93 residents that participated with 13 coming with 2 loads. Tonnage was down. After talking with Mike Wheelock, next year he will be able to transport the TV's and all of the electronics because Oneida-Herkimer Waste Authority will be accepting these items. He will only charge for the hauling.

**Highway Superintendent's Report:**

1. There is still no state contract for salt for the roads.
2. The "V" plow has not been sold.
3. The outside of the salt barn is buckling. Councilwoman Smith stated that she had looked at the sides during Trash Day and feel that vents in the one end would help and should be done as quickly as possible so that there is air flow through the building.
4. The chimney is repaired.

5. He would like to purchase a new 3 point hitch boom mower in the spring of 2014 with an approximate cost of \$29,000.

Codes/Zoning Report:

1. Mr. Donley sent a written report stating that permits have really slowed down.
2. The Barrett property was posted on October 2, 2013 and is now in the courts hands.
3. Pictures of the Taylor property have been sent to Attorney Quinn and should be in the courts hands.
4. The Hatmaker property should be in the court's hands.
5. Answers to questions from previous meeting: Temporarily – according to the Planning Board 90 days is temporary unless the motor is being used while rebuilding a house that was recently destroyed by fire, flood or natural disaster. What should be done if there is no satisfaction or compliance on the Hatfield property after all avenues have been exhausted by the Town? According to his State Representative, once this is turned over to the courts it is in the judges hands and compliance from that point forth is the courts responsibility. It could end up turning a civil matter into a criminal matter if judge's orders aren't followed.
6. He talked to the DEC Officer on duty the night of the 2<sup>nd</sup> fire at Hatmakers property while they were burning some of the wooden construction debris. The court has requested a supporting deposition from her from her meaning the court case on the tickets issued that night have not been resolved.

The residents from Babcock Hill Road stated that someone is still living in the camper. Mick Cienava asked what the next step will be as it is now over 90 days and if someone is living there is there sewage disposal. Roxanne Sweet asked if there have been any more receipts for sewage dumping since the first one received. They also informed the Board that there are still 2 dogs there even though no one is supposedly living there. Should the Dog Control Officer be picking up these dogs as they are not licensed nor is the rabies up to date?

Old Business:

1. Mr. Roberts will be attending next month with the final plan and possibly bid specification.
2. Comprehensive Plan – we need to get the Village involved in this process.
3. Dog clean up signs should be ordered for the Park so that residents walking their dogs are informed that they must clean up after their dogs.

New Business:

Councilman Marsh stated that he understands that the communities such as ours have not been receiving the proper funds from the power companies, etc. for the power poles that are placed within the Township. He will investigate this further.

The Board then reviewed the 2014 Budget with Supervisor Osborn. There being no changes requested to the Tentative Budget the following:

**RESOLUTION 2013-10**

On a motion presented by Councilman Royce and seconded by Councilman Marsh, the following was ADOPTED:

Ayes	4	Marsh, Peo, Royce, Smith
Nays	0	

The Town of Winfield Board will adopt the 2014 Tentative Budget presented as the 2014 Preliminary Budget. The hearing for the 2014 Budget will be November 13<sup>th</sup>, 2013 at 6:30 p.m.

Judge Mickle reported on the recent Annual Conference she attended and the changes that have occurred in the year.

The next meeting of the Winfield Town Board will be November 13, 2013 beginning at 6:30 p.m. for the Budget Hearing and 7 p.m. for the Regular meeting.

There being no further business to come before the Board, Councilman Royce moved to adjourn, seconded by Councilwoman Smith. The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Debrah B. Jones, Clerk

