

TOWN OF WINFIELD

MARCH 13,2024

REGULAR MONTHLY MEETING MINUTES

THE MEETING OF THE TOWN OF WINFIELD BOARD WAS CALLED TO ORDER AT 7 PM BY SUPERVISOR WILLIAM MILLER.

BOARD MEMBERS PRESENT:

WILLIAM MILLER	_____ SUPERVISOR
JAY KULCZAK	_____ COUNCILMAN
MICHAEL PEO	_____ COUNCILMAN
SUSAN KOROSEC	_____ COUNCILWOMAN
ROBERT ROYCE	_____ COUNCILMAN

ALSO PRESENT:

DOUGLAS PAUL JONES	_____ SUPERINTENDENT OF HIGHWAYS
TERRI ATWELL	_____ TOWN CLERK
KEITH WATKINS	_____ ZONING BOARD OF APPEALS CHAIRMAN
MIKE CONNORS	_____ CODES & ZONING OFFICER

OTHERS PRESENT:

ANTHONY GANNON (WW STAR), TRACY DONLEY, CARL WHEAT, TOM HUXTABLE, ANTHONY MARRIS-SWANN (MVEDD)

General Fund claims #47-#65 and Highway Fund claims #19-#23 were listed on the Abstract of Voucher sheets.

__ A motion was made by Councilman Robert Royce and seconded by Councilman Jay Kulczak to accept these Abstracts as presented.

__The motion was carried unanimously.

The supervisor's and town clerk's reports for February 2024 were audited by the Board Members present.

--A motion was made by Councilman Michael Peo and seconded by Councilwomen Susan Korosec to accept the reports as audited.

--The motion was carried unanimously.

The minutes from the Regular Board Meeting held on February 21st, 2024 were read and edited by each board member present.

__ A motion was made by Councilwoman Susan Korosec and seconded by Councilman Robert Royce to accept these minute as amended.

--The motion was carried unanimously.

The meeting started with Anthony Marris-Swann from Mohawk Valley Economic Development District Inc., (MVEDD), discussing the comprehensive plan. Project would be a joint comprehensive plan with the Village and Town funded by a grant from the Department of Conservation. The objective is to put together a document on our long-term vision of what Winfield would look like in 15-20 years.

- Looking for a subcommittee with about 8 people with additional volunteers.
- Time frame is about 12-18 months (about 1 and a half years).
- Paid and volunteer hours.
- Committee could range from topics of Education, Transportation, History, Land use etc.
- Will look at Winfield old plan as well as plan in place for Richfield Springs.
- Once complete, the document will be on the town's website, NY Dept of State and DEC.
- Anyone interested should contact Michael Peo or Carl Wheat.
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Councilman Michael Peo stated that any grant we have applied for in the past has looked for a comprehensive plan to be in place. There will be information put in the WW Star as well as flyers sent out to see if anyone is interested in participating. There will be a running tab on hours anyone spends volunteering and any hours from the clerks.

Supervisors Report:

Supervisor William Miller had the board go over a letter that came in. Councilwomen Susan Korosec will be looking into. Suggested may be a letter regarding our tax-exempt bonding. Supervisor William Miller received notice of two bond payments due March 14th and March

25th to Adirondack Bank. Councilwomen Susan Korosec advised to contact Keith Watkins. Supervisor Willaim Miller to get ahold of him.

Village Court expenses will increase next year to \$2000 for the area of the town court we occupy. Councilman Robert Royce motioned to allow the increase to \$2000 for 2025 and Councilman Micheal Peo seconded it.

The motion was carried unanimously.

Clerk Report:

Terri Atwell no longer being on BAR need to post in WW star. Connie Pope expired term but would like to still be on. Councilman Jay Kulczak confirmed Connie was reappointed in January.

Highway Superintendent Report:

Douglas Paul Jones has tested the generator, and it works. Councilman Robert Royce would like garbage to be emptied in the park. Paul advised them they would spend a week to get cleaned up before it opened. Supervisor William Miller suggested in the future to put in WW Star when the park closed and when it will reopen.

Councilman Jay Kulczak suggested to put the park bathroom project back out for bid as there has been no respond from Mr. Barletta.

Code and Zoning- Mike Connors

Going through files due to Kathy Hochul's Pro Housing Community Program. Gong back 5 years for percentage of population vs how many new houses went in. Will bring to the next meeting

Zoning Board-Mike Connors

Delaware Solar – Mike meeting with them next week. The 13-acre plot cannot be done in town due to zoning but can be in village. Supervisor William Miller to contact Pat Quinn.

OLD BUSINESS

Supervisor William Miller– Regarding the Osborne land purchase request. Supervisor William Miller measured 40ft from guardrail rather than 80ft originally requested. Supervisor William Miller suggested having an open resolution to go ahead and move forward providing Mr. Osborne meets with Mike Connors first. Councilman Michael Peo would like a more detailed map showing the 40 ft. Will also need a public meeting regarding this request.

**Resolution: Councilman Jay Kulczak motioned to have approval to move forward based on 40 ft of road frontage, with depth be determined and with Mr. Osborne meeting with Mike Connors for his review. Councilman Jay Kulczak motioned and seconded by Councilman Michael Peo

- The motion was carried unanimously.

Tom Huxtable- Thoughts on the Sanctuary Town 2nd Amendment, unsure if needed. Supervisor William Miller advised we will discuss this again at the next meeting.

Park Commissioner-Councilman Robert Royce contacted Miracle Playground Equipment and was reassured we would have a contract with them. They will be sending someone out here. Councilman Robert Royce told them we would like it in by May 2024. Councilwomen Susan Korosec suggested finding another company that installs the same playground equipment.

Supervisor William Miller-The park commissioner position has no office, no set hours. Suggested Don Stockbridge be appointed to this position and incorporate these additional responsibilities within his current position.

Councilman Jay Kulczak and Councilwomen Susan Korosec suggested to get job description together and have Mr. Stockbridge go over it.

Will revisit this next meeting.

NEW BUSINESS-

Supervisor William Miller and Councilwomen Susan Korosec went through the court audit and deemed them to be in order.

****Resolution-**The Town Board confirms the audit on the court records, reviewed by Supervisor William Miller and Councilwomen Susan Korosec on 3/6/2, as being proper and accounting for all moneys.

Motion to accept from Councilman Jay Kulczak and seconded by Councilman Micheal Peo

-The motion was carried unanimously.

****Resolution:** The Town Board agrees to accept the resolution to follow the Retention and Disposition Schedule for NY Local Government Records.

Councilwomen Susan Korosec motioned, and Councilman Michael Peo seconded.

- The motion was carried unanimously.

Supervisor William Miller and Councilwomen Susan Korosec continuing to go through files and cabinets to clean up.

Councilman Michael Peo regarding Veteran flags and brackets. Sandy Smith thought we would help purchase the brackets which are \$70 each. Flags cost \$150 and stay up for 3 years. Supervisor William Miller asked Anthony Gannon to put in WW Star.

Councilman Michael Peo advised are due to negotiate the contract with the Fire department. Per Councilwomen Susan Korosec, not due till next year however should start the negotiations soon.

Councilwomen Susan Korosec advised she sent a state audit of another fire department (not ours) with financial errors to Al Moxham, Andrew Peo and Mike Grann as a reference of what could happen if no control.

Councilman Jay Kulczak looking for update on the new fire truck. Per Councilman Michael Peo it has been pushed back to fall.

Supervisor William Miller motioned for the meeting to close at 8:43 pm for an Executive Session citing personal reasons. All asked to leave apart from the Town Board members. It was seconded by Councilman Jay Kulczak.

The next Winfield Board Meeting will be held April 10th at 7 p.m.

