

TOWN OF WINFIELD

MAY 15, 2024

REGULAR MONTHLY MEETING MINUTES

The meeting of the Town of Winfield board was called to order at 7 pm by Supervisor William Miller.

BOARD MEMBERS PRESENT:

WILLIAM MILLER	____	SUPERVISOR
JAY KULCZAK	____	COUNCILMAN
MICHAEL PEO	____	COUNCILMAN
SUSAN KOROSEC	____	COUNCILWOMAN
ROBERT ROYCE	____	COUNCILMAN

ALSO PRESENT:

DOUGLAS PAUL JONES	____	SUPERINTENDENT OF HIGHWAYS
TERRI ATWELL	____	TOWN CLERK
MIKE CONNORS	____	CODES & ZONING OFFICER

OTHERS PRESENT: ANTHONY GANNON (WW STAR)

General Fund claims #86-#104 and Highway Fund claims #28-#35 were listed on the Abstract of Voucher sheets.

\_\_\_\_ A motion was made by Councilman Mike Peo and seconded by Councilman Jay Kulczak to accept these Abstracts as presented.

\_\_\_\_ The motion was carried unanimously.

The Supervisors and Town Clerks reports for 4/10/2024 were audited by the Board

Members present.

\_\_\_A motion was made by Councilman Mike Peo and seconded by

Councilman Jay Kulczak to accept the reports as audited.

\_\_\_ The motion was carried unanimously.

The minutes from the Regular Board Meeting held on 4/10/2024 were read and edited by each board member present.

\_\_\_A motion was made by Councilman Mike Peo and seconded by Councilwomen Susan Korosec

\_\_\_The motion was carried unanimously.

#### SUPERVISORY REPORTS

- UNDER NEW BUSINESS

#### CLERK REPORT

- RIDE FOR MISSING CHILDREN LOOKING FOR APPROVAL TO RIDE THROUGH. BOARD AGREED TO APPROVE.

#### HIGHWAY SUPERINTENDENT REPORT

- STONE AND OIL GOT PUSHED OFF HOPING TO DO MONDAY (4/15/24)
- PARK BATHROOM UPGRADE-PUT OUT TO BID HAVENT GOTTEN ANY RESPONSES. SUGGESTS BUYING THE MATERIAL FOR THE BUILDING FOR LOADER AS MONEY IS THERE.
- PLACE NOTICE IN STAR THAT WE ARE TAKING BIDS FOR THE HANDICAP BATHROOM AND RUN FOR 2 WEEKS.

#### CODES/ZONING OFFICER WRITTEN REPORT:

- 3 PERMITS- 1 DEMO A HOUSE / 1 POOL/1 BARN

ZONING BOARD OF APPEALS:

- CARL WHEAT RESIGNED.
- THE BOARD SUGGESTED THAT KEITH WATKINS MAY HAVE A RECOMMENDATION FOR A REPLACEMENT.

OLD BUSINESS:

- POLICY DRAFT ON THE USAGE OF TOWN EQUIPMENT.
- COUNCILWOMEN SUE KOROSEC SUGGESTED EVERYONE EMPLOYED FOR TOWN SHOULD SIGN THE POLICY.
- COUNCILMAN MIKE PEO ADVISED THAT THE POLICY NOT ONLY INCLUDES THE PICKUP TRUCK BUT ALL AND ANY TOWN EQUIPMENT... FROM TRUCKS TO OFFICE EQUIPMENT.
- SUPERVISOR BILL MILLER REQUESTED PAUL TO DRAW UP A JOB DESCRIPTION FOR HIS POSITION.
- COUNCILWOMEN SUE KOROSEC AND SUPERVISOR BILL MILLER TO START WORKING ON CREATING AN EMPLOYEE HANDBOOK
- MAY 29<sup>TH</sup> GREIVANCE DAY... TERRI ATWELL WILL UNLOCK DOOR FOR ASSESSOR.
- MEMBERSHIP FOR RTE 20 ASSOCIATION IS \$125. COUNCILWOMEN SUE KOROSEC MOTIONED AND SECONDED BY COUNCILMAN JAY KULCZAK.  
----THE MOTION WAS CARRIED UNANIMOUSLY.
- STIPEND FOR MIKE PEO FOR DEPUTY SUPERVISOR. SUPERVISOR BILL MILLER WILL CALL OTHER TOWNS TO SEE WHAT THEY ARE PAYING.
- SUPERVISOR BILL MILLER RECEIVED THE CERTIFICATE FOR ASSOCIATION OF TOWNS
- BRACKETS FOR MEMORIAL BANNERS-WHAT IS THE TOWN WILLING TO DONATE. THEY WILL BE UP BY MEMORIAL DAY. THE NEXT ORDERS DUE JUNE 1<sup>ST</sup> AND WILL BE UP BY JULY 4<sup>TH</sup>.

COUNCILMAN ROBERT ROYCE MOTIONED TO USE \$2000 FROM COMMUNITY BEAUTIFICATION FUND. COUNCILMAN MIKE PEO SECONDED. -

----THE MOTION WAS CARRIED UNANIMOUSLY.

- BUILDING FOR PAY LOADER. SUPERVISOR BILL MILLER CONFIRMS HAVING ENOUGH MONEY IN HIGHWAY FUNDS TO PAY FOR. BOARD AGREED TO GO FORWARD WITH BUILDING. A MOTION WAS MADE BY COUNCILMAN MIKE PEO AND SECONDED BY COUNCILMAN ROBERT ROYCE. ----THE MOTION WAS CARRIED UNANIMOUSLY.

#### NEW BUSINESS

- SUPERVISOR BILL MILLER RECEIVED REQUEST FROM EASTERN STAR TO PLACE A WOODEN BENCH IN THE PARK. HE WILL CALL AND ADVISE THEM TOWN APPROVES.
- PARK AMPUTHEATRE MAY NEED TO TAKE DOWN. WILL BRING IT UP AT THE NEXT MEETING.
- MORATORIUM ON SOLAR PROJECT-SUPERVISOR BILL MILLER TO LOOK FOR OLD ONE AND SEE IF THE BOARD WANTS TO RENEW.
- MORATORIUM ON COMMERCIAL WINDMILLS –SUPERVISOR BILL MILLER TO LOOK FOR OLD ONE AND SEE IF THE BOARD WANTS TO RENEW.
- COUNCILWOMEN SUE KOROSK WORKED ON PUTTING EVERYONES EMAILS AND PHONE NUMBERS (IF WANT) ON WEBSITE. SHE WILL BE PUTTING THE LAWS IN AS WELL. IF YOU WANT SOMETHING ON THE WEBSITE LET HER KNOW.
- ZONING BOOK IS NOW IN WEBSITE IN CATALOG FORM.
- COUNCILMAN ROBERT ROYCE ADVISED PARK PLAYGROUND COMPLETE

MEETING CLOSED AT 8:35PM. COUNCILMAN ROBERT ROYCE MOTIONED AND THE MOTIOIN WAS CARRIED UNANIMOUSLY.

THE NEXT WINFIELD TOWN BOARD MEETING WILL BE HELD ON JUNE 12<sup>TH</sup> AT 7PM.

