

TOWN OF WINFIELD

February 21st, 2024

REGULAR MONTHLY MEETING MINUTES

The meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Bill Miller.

BOARD MEMBERS PRESENT:

William Miller	----	Supervisor
Jay Kulczak	----	Councilman
Michael Peo	----	Councilman
Susan Korosec	----	Councilwoman
Robert Royce	----	Councilman & Park Commissioner

ALSO PRESENT:

Douglas Paul Jones	----	Superintendent of Highways
Terri Atwell	----	Town Clerk
Keith Watkins (absent)	----	Zoning Board of Appeals Chairman
Mike Connors (absent)	---	Codes & Zoning Officer

OTHERS PRESENT:

Alyssa Hoke, Patty Louise (Winfield Star), Shane Loughlin

General Fund claims # 19 - # 46 and Highway Fund claims # 8 - # 18 were listed on the Abstract of Voucher sheets.

- A motion was made by Councilman Jay Kulczak and seconded by Councilwoman Susan Korosec to accept these Abstracts as presented.
- The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for January 2024 were audited by the Board Members present.

- A motion was made by Councilman Robert Royce and seconded by Councilman Jay Kulczak to accept the reports as audited.
- The motion was carried unanimously.

The minutes from the Regular Board Meeting held January 10th were read and edited by each Board Member present.

- A motion was made by Councilman Mike Peo and seconded by Councilman Robert Royce to accept these minutes as amended.
- The motion was carried unanimously.

Supervisor Bill Miller started with two items related to the Organizational Meeting.

1. Recommending Shane Loughlin for Dog Control to replace Teresa Cerminaro's vacancy.
2. Recommending Don Stockbridge for Park Commissioner.

Board had discussion on how to have Mr. Stockbridge as an exempt and non exempt employee. Board looking for further clarification on how to manage this prior to agreeing to give Don the position.

The Organizational Meeting with the exception of the Park Commissioner position was Agreed on.

- A motion was made by Councilman Jay Kulczak and seconded by Councilwoman Susan Korosec.
 - The motion was carried unanimously.

Alyssa Hoke answered questions regarding budget/bookkeeping procedures. Alyssa agreed to get with Susan Korosec to go over Equity Accounts.

- A motion was made by Councilwoman Susan Korosec and seconded by Councilman Robert Royce to approve the budget transfers.
 - The motion was carried unanimously.
- A motion was made by Councilman Robert Royce and seconded by Councilman Jay Kulczak to accept the audit from Alyssa Hoke.
 - The motion was carried unanimously.

SUPERVISOR REPORT:

Supervisor Bill Miller with a few ideas to get the community out.

1. Car show in park. Councilman Robert Royce advised there already is one held there but not a town/village event.
2. Movie in the park.
3. Band with food trucks

Any corrections to minutes, the clerk will send back out to board members and the website.

CLERK REPORT:

Kim Tranter from Herkimer County Board of Elections, inquired about a contingency plan for voting location where there is a generator, in the event it has to be moved. Board agreed that in the event of an emergency, the voting location will be the Town Barn on Stone Road.

HIGHWAY SUPERINTENDENT REPORT:

Nothing to report.

PARK COMMISSIONER REPORT:

Councilman Robert Royce has not had a response on the playground equipment.

He will try to call them again.

CODES/ZONING OFFICER WRITTEN REPORT:

Given by Supervision Bill Miller on behalf of Mike Conners.

Last year- 22 permits/ 14 finished/ 8 certificates of occupancy/ 7 still working on/ 1 not started.

February- 2 calls on inspections / 2 calls on certificates of occupancy.

Zoning-Letter for dividing land/house.

Councilman Robert Royce brought up Flag parcel and definition.

ZONING BOARD OF APPEALS:

Nothing to report

PLANNING BOARD:

Councilman Mike Peo met with Anthony Mariswan from MVEDD on Feb 6th. No contract yet just proposals but it is moving ahead. Invited him to town's next meeting on March 13th. Looking for 8 volunteers to head steering committee. Different headings would be Education, transportation ect. Will be open to the public for volunteers to be under the steering committee. Need to publicize. Let Mike Peo know if you are interested. Councilman Rob Royce and Jay Kulczak showed interest.

This is a state grant. Clean Air Community is part of this grant.

OLD BUSINESS:

Councilwoman Susan Korosec to meet with Christian to go through the website and clean it up. Suggested giving him a new zoning book to put on the website as a draft.

Suggested putting the laws on the website and cleaning it up.

Minutes from four months ago not showing up.

Councilwoman Susan Korosec and Town clerk Terri Atwell to get the process down to put minutes on the website.

Agreed to only put persons' emails on there.

Supervisor Bill Miller spoke with lawyer Pat Quinn regarding Chris Osborn request to purchase $\frac{3}{4}$ acre of land from town. Pat advised no easement as the town will become co-owners. If decide to go ahead, Chirs Osborn will be responsible for ALL fees. Will pay no less than appraisal price with boards discretion. Once Pre-work is done board needs to take a final vote

and set a final meeting for public hearing. County is ok with them putting in a driveway in that area. Councilman Mike Peo would like to see a better map of what he is looking at.

NEW BUSINESS:

Fuel Bids:

Road Diesel:

Buell- Summer 2.9695 Winter 3.0495

Broedel Summer 2.975 Winter 3.034

Fuel Oil:

Buell 2.8913

Broedel 2.797

Motion to accept Broedel bid by Councilman Rob Royce second by Councilman Jay Kulczak.

Motion to accept Teresa Cerminaro's resignation by Councilwoman Susan Korosec second by Councilman Mike Peo.

Motion to accept Shane Loughlin position as PCO by Councilman Mike Peo second by Councilman Rob Royce.

Supervisor Bill Miller advised Mount Markham permit approved/renewed.

Supervisor Bill Miller proposed Resolution 2nd Amendment Sanctuary Town.

Discussed with the board on what does and how it protects gun owners.

Patty Louise will put in a Star to make the public aware town looking into.

Will be placed on the agenda for March.

Councilwoman Susan Korosec advised that the village has recently been in contact with the Mohawk Valley Hometown Heroes banner program. Banners of Hometown Heroes go on telephone poles and stay up for three years. There is a payment form and deadlines if anyone is interested. They would like to get as many as they can. Flyers were passed out to all board members.

There being no further business to come before the Board, Councilman Robert Royce moved to adjourn, seconded by Councilman Mike Peo.

The motion was carried unanimously.

The next Winfield Town Board Meeting will be held March 13th at 7 p.m.

The meeting was adjourned at 8:50 p.m.

Respectfully Submitted,

Terri Atwell
Town of Winfield, Clerk