

## **TOWN OF WINFIELD**

**JANUARY 15, 2025**

### **ORGANIZATIONAL AND REGULAR MONTHLY MEETING MINUTES**

The meeting of the Town of Winfield Board was called to order at 7pm by Supervisor William Miller.

#### **BOARD MEMEBERS PRESENT:**

William Miller	Supervisor
Jay Kulczak	Councilman
Robert Royce	Councilman
Michael Peo	Councilman
Susan Korosec	Councilwoman

#### **ALSO PRESENT:**

Terri Atwell	Town Clerk
Keith Watkins	Zoning Board of Appeals Chairman
Mike Connors	Codes Officer

#### **OTHERS PRESENT:**

Anthony Gannon (WW Star)

General Fund Claims # 1- # 26 and Highway Fund claims #1- #5 were listed on the Abstract of Voucher sheets.

A motion was made by Councilman Michael Peo and seconded by Councilwoman Susan Korosec to accept these Abstracts as presented.

The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for December 2024 were audited by the Board Members present.

A motion was made by Councilman Robert Royce and seconded by Councilman Michael Peo to accept the reports as audited.

The motion was carried unanimously.

The minutes from the Regular Board Meeting held December 11, 2024 were read and edited by each Board Member present.

A motion was made by Councilman Michael Peo and Seconded by Councilwoman Susan Korosec to accent these minutes as amended.

The motion was carried unanimously.

Supervisors Report:

Resolution for appoint Supervisor William Miller as voting delegate at the Town Association Meeting in NYC.

A motion was made by Councilwoman Susan Korosec and seconded by Councilman Robert Royce to appoint.

The motion was carried unanimously.

Town Clerk:

VFW was given their gaming license for the pull tabs.

Highway Superintendent:

Codes & Zoning:

12 permits pulled in 2024 with 11 completed.

Park Commissioner:

Board would like bathrooms completed this year.

New Business:

Herkimer County Transportation Council contacted Supervisor William Miller on their development of the FF Fly Improvement Program. They would like to identify if we have any proposed transportation projects that they could potentially help fund. Supervisor William Miller to look further into.

Highway Superintendent is getting done in April. Matt Peterson, Joe Barletta Jr. and Ian Rotondi have expressed interest in the position.

New Truck will be built in August 2025. Supervisor William Miller asked Superintendent Paul Jones for price of truck and whether we will have new box and new plow for it.

Councilman Jay Kulczak presented a copy of a voice mail message received by the Mt Markham school bus garage from Highway Superintendent Paul Jones which was deemed inappropriate. A discussion ensued regarding the procedure between the bus garage and highway department regarding school delays and closings.

Old Business:

Second Amendment - Supervisor William Miller stated there are 7 other towns/counties in New York State and 2000 countrywide that have this Amendment. Councilman Michael Peo talked with Herkimer County Legislator Ray Donley and was told Herkimer County was a Second Amendment County which blankets all towns in Herkimer County. Terri Atwell will obtain a copy of the amendment from Legislator Ray Donley.

Comprehensive plan is having a meeting at Bisby Hall on February 5<sup>th</sup> at 7:00PM.

There being no further business to come before the board, Councilman Robert Royce moved to adjourn, seconded by Councilman Jay Kulczak.

The motion was carried unanimously.

The next Winfield Town Board Meeting will be held on February 12 at 7 p.m. The Meeting was adjourned at 8:27p.m.

**\*\*\*ORGANIZATIONAL MEETING\*\*\***

THE FOLLOWING WAS REVIEWED DURING JANUARY'S TOWN BOARD MEETING.

1. Designate the West Winfield Star as the official Town newspaper.
2. Designate the West Winfield Post Office as the official bulletin board.
3. Designate the Bank of Cooperstown/Wayne Bank, as the official depository for the Supervisor's Account, NBT for the Clerk's Account, Tax Collection Account, Town Justice Account and Bank of Utica for Certificate of Deposits.
4. Establish the Wednesday on or before the 15<sup>th</sup> of each month (reschedule as needed), at 7:00pm at the Stephen Rooney Municipal Building, 306 Stone Rd, West Winfield, New York as the meeting time and place of the Town Board.
5. Authorize the Supervisor, Deputy Supervisor, and/or Town Clerk to sign checks and make payments from the General and Highway Bank Accounts.
6. Set mileage rate for Town travel reimbursement is \$.70 per mile.

7. Establish the powers and duties of the Supervisor as listed in the Town Law.

8. Authorize delegates to the Town Convention as needed.

9. Authorize the Highway Superintendent not to exceed \$2000 for a single purchase of equipment, tools, repairs, or implements without the prior approval of the Town Board.

10. Authorize the Supervisor, Deputy Supervisor, and/or Clerk to pay utility bills (including NYSEG, Windstream, Spectrum, Verizon and Health Insurance).

11. Make all necessary appointments.

12. Oath of office for all newly elected Town Officials.

13. Adopt a resolution fixing salaries of all elected and appointed town officials and set the hourly rate of all others.

Highway Superintendent	Douglas Paul Jones
Supervisor	William Miller
Budget Officer	William Miller
Town Clerk/Tax Collector	Terri Atwell
Deputy of Clerk	Tracy Donley
Attorney	Patrick Quinn
Board Members	Jay Kulczak
	Michael Peo
	Susan Korosec

	Robert Royce	
Town Justice	Steven Mezik	
Court Clerk	Gail Royce	
Chairman of Zoning Brd of Appeals	Keith Watkins	
Zoning Board of Appeals	Cathy Smith, Lorraine Joseph	
Park Commissioner	Don Stockbridge	
Zoning Officer	Mike Connors	
Codes Officer	Mike Connors	
Assessment Review Board	John Pearsall	Connie Pope
(5-year term)	John Pustay	Daniel Huntley

Health Officer	Doug Capraro
Dog Control Officer	Alicia Jones
Town Historian	Steve Davies

### **Salaries and Hourly Pay**

Highway Superintendent	\$52,560.00
Supervisor	\$11,800.00



Budget Officer	\$ 1,243.00
Board Members	\$ 2,250.00 (each)
Town Justice	\$11,047.00
Town Clerk/Tax Collector	\$16,856.00
Deputy Town Clerk	\$ 220.00
Town Attorney	\$ 2,915.00
Park Commissioner	\$ 1,446.00
Zoning Officer	\$ 2,542.00
Chairperson of Zoning Brd of Appeals	\$ 800.00
Codes Officer	\$ 4,200.00
Assessment Review Board	\$ 200.00 (each)

**Salaries and Hourly Pay continued**

Health Officer	\$ 284.00
Dog Control Officer	\$ 2,184.00
Court Clerk	\$ 7,954.00

Town Historian- Membership to Herkimer County Historical Society.

**HOURLY EMPLOYEES:**

Don Stockbridge	\$25.75/hr.
Matt Peterson	\$24.72/hr.

Heavy Equipment Operator     \$20.00/hr.

Motion to accept with amendments by Councilman Michael Peo  
and seconded by Councilman Jay Kulczak.

The motion was carried unanimously.

Town of Winfield Organizational & Regular Monthly Meeting held  
January 15, 2025.