

TOWN OF WINFIELD

April 11, 2018

The regular meeting of the Winfield Town Board was called to order at 7 p.m. by Supervisor Charles Osborn. Members present were Councilmen William Kwasniewski, Howard Marsh, Michael Peo and Councilwoman Susan Korosec. Guests present were: Mary Doremus from the West Winfield Star, Robert Royce, Dan Sullivan and Justin Plows MMAYA President.

General Fund claims #64 - #81 and Highway Fund claims #31 - #43 (#30 was voided) were listed on Abstract of Voucher sheets. A motion was made by Councilman Kwasniewski and seconded by Councilman Peo to accept these Abstracts as presented. The Supervisor's and Town Clerk's reports for March 2018 were audited by members present. A motion was made by Councilman Marsh and seconded by Councilman Kwasniewski to accept these reports as audited.. Both motions were carried unanimously.

The minutes from the regular Board meeting held March 14, 2018 were read by each member. Councilman Peo requested that one sentence be corrected to read in the Supervisor's Report: "The project will probably be 10 years in the making." Councilman Kwasniewski stated that Trash Day should have been mentioned in the minutes. April 28, 2018 is the set date. A motion was made by Councilman Kwasniewski and seconded by Councilwoman Korosec to accept these minutes as amended. Motion Passed.

Supervisor's Report:

1. Emerson Testing (Drug Enforcement) - renewal contract needs to signed. A motion was made by Councilman Marsh and seconded by Councilman Kwasniewski stating that Supervisor Osborn should sign a contract with Emerson Testing for Drug Testing for the Town of Winfield employees. Motion passed.
2. He congratulated Superintendent Gigliotti for being selected as the Superintendent of the Year for Herkimer County Highway Superintendents.

Town Clerk's Report:

1. The tax settlement with the County for property taxes has been finished for the year 2018.
2. 20 dog letters have been mailed out per Councilman Marsh's request and more will be done shortly.
3. Trash Day is April 28, 2018 from 8 a.m. - 12:00.

Highway Superintendent's Report:

1. Salt barn shingles continue to come off the roof. After discussion the Highway Superintendent was instructed to get estimates on replacing possibly with a different type of roof such as the Durolast or steel.
2. He would like to see new gates put at the entrances of the park. He was informed to get estimates from different sources for these.
3. Park Commissioner position - The job description was presented to the Board members and a motion to accept this description was presented by Councilman Kwasniewski and seconded by Councilman Peo. Motion passed.
4. Former Councilman Robert Royce had expressed an interest in the position of Park Commissioner earlier in the year. He is still interested and will be reporting to the Board monthly by email. A motion to appoint Robert Royce as Park Commissioner was presented by Councilman Kwasniewski and seconded by Councilman Marsh. Motion passed unanimously.

Planning Board: Mr. Kulczak reported that the Board will meet at the end of April and he will report at the Town Board's May meeting.

Old Business:

Dan Sullivan informed the Board that he expects that the Town of Winfield will be receiving its Clean Energy Community designation in the very near future. After this designation is received, the Town will have 90 days to submit our proposal for the use of the funds. Councilwoman Korosec stated that work needs to be started getting estimates on the garage overhead doors (Highway Superintendent to get 3 estimates), electrical from Cedar Lake Electric and 2 others and any other items that would fall in the category that could be included in the grant proposal.

New Business:

Justin Plows, President of the MMAYA addressed the Board concerning the ball fields in the Park. He stated that the Park is Town property and asked if there is ever anything budgeted for the ball fields as there are safety items at both fields. The Board asked that the MMAYA submit a list of wish items for them to look at.

Matthew Brockett of Brockett Creative Group which is the recipient of the book of business Jim Thomson had stated that Mr. Thomson had been updating our website basically free of charge except for a yearly fee of very little. Brockett Creative has not been able to work with the program that had been developed for the Town of Winfield as each writer of a website has their own "writing codes". Mr. Brockett stated that with an annual hosting site, to be 508 compliant (visually impaired) and complete set up the site would be an initial fee of \$4950 plus an annual of \$795 annually. At the end of this discussion, the Board tabled the matter until a later date. Midnight Magix has also looked at the website and has submitted some information that will be helpful to the Board making a decision as to what avenue to take.

The next meeting of the Winfield Town Board will be May 9, 2018 at 7 p.m. in the Highway Garage Office.

There being no further business to come before the Board, Councilman Kwasniewski moved to adjourn, seconded by Councilman Marsh. The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Debrah B. Jones, Clerk