

**TOWN OF WINFIELD**  
**August 11, 2021**  
**REGULAR MONTHLY MEETING MINUTES**

The meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Charles Osborn.

**BOARD MEMBERS PRESENT:**

Charles Osborn	----	Supervisor
Jay Kulczak	----	Councilman
Michael Peo	----	Councilman
Susan Korosec	----	Councilwoman
William Kwasniewski	----	Councilman

**ALSO PRESENT:**

Tracy Donley	---	Town Clerk
Keith Watkins	---	Zoning Board of Appeals Chairperson

**OTHERS PRESENT:**

Anthony Gannon (WW Star), Tracy Hula (Gates Cole Insurance), Howie Wakefield

General Fund claims #144 - #157 and Highway Fund claims #71 - #76 were listed on the Abstract of Voucher sheets.

- A motion was made by Councilwoman Korosec and seconded by Councilman Kwasniewski to accept these Abstracts as presented.
- The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for July 2021 were audited by the Board Members present.

- A motion was made by Councilwoman Korosec and seconded by Councilman Kulczak to accept the reports as audited.
- The motion was carried unanimously.

The minutes from the Regular Board Meeting held July 16, 2021 were read and edited by each Board Member present.

- A motion was made by Councilman Kwasniewski and seconded by Councilman Peo. to accept these minutes as corrected.
- The motion was carried unanimously.

**SUPERVISOR'S REPORT:**

1. Supervisor Osborn stated the Town budget will most likely be over the 2% limit. The overage is due to the Winfield Fire Dept tax, Precisionmatics in lieu of \$1550 tax and the Health District tax that is now included in the budget.
2. The deadline to submit wage increases is September 30th.
3. ARP informational meeting will be held Thursday August 19th, 2021 at HCCC to discuss eligible ways to spend the \$61,000 to enhance tourism.

**HIGHWAY SUPERINTENDENT'S REPORT:**

1. Central Contracting submitted estimates to replace the back entrance of the Town Park. The bridge should be built to accommodate normal automobile traffic as opposed to just small equipment such as lawn mowers.
  - Rebuilding the bridge must be put out for bid.
  - Highway Superintendent Paul Jones will obtain quotes for steel.

**PARK COMMISSIONER'S WRITTEN REPORT:**

1. Mr. Royce submitted the pavilion reservations as follows:

• Aug 4	Historic Society	Pavilion 1 & 2	
• Aug 6	Roberts party	Pavilion 3	
• Aug 7	Peo	Pavilion 3	
• Aug 7	Daniel Loomis	Pavilion 2	
• Aug 8	A. Davis/Maine Greenman	Pavilion 1	
• Aug 11	Ruth Rowe/Library	Pavilion 1	lights on-begins @ 5
• Aug 14	Kaylh	Pavilion 3	
• Aug 21 & 22	Jack Clark car show	Pavilion 1 & 2	
• Aug 25	Garden Club	Pavilion 1	
• Aug 28	Brown	Pavilion 3	
• Aug 28	Major 2-5	Pavilion 1	
• Aug 29	Bacukus	Pavilion 3	
• Sept 19	Snyder- Grad Party	Pavilion 1	
• Sept 25	Sam Drake - Hobo Stew	Pavilion 1	
• Sept 25	Becky Krasko	Pavilion 3	
2. Mr. Royce will not be available August 8 - August 15.

**CODES/ZONING OFFICER'S WRITTEN REPORT:**

1. Mr. Donley completed permit number 20 for this year.
2. Mr. Donley will perform commercial inspections in October & November. The notices will be mailed in September.
3. Mr. Donley delivered the zoning book thumb drive to Christin Campbell, he has not heard back from her.

### **ZONING BOARD OF APPEALS:**

1. Keith Watkins stated the new loader is on schedule.
2. Fred Parrow will pick up the old loader this Friday.
3. Herkimer County will receive \$11 Million in ARP funds.
4. Town of Litchfield received a letter regarding cell phone towers, stating the towers may need to be within 300 feet from each other. Mr. Watkins researched this and found that the towers are much smaller and New York State recently passed a law stating Towns and Villages can not regulate the towers as far as replacement. Once the towers are in place the companies will not have to notify the Town or Village at all for anything regarding the towers.

### **PLANNING BOARD:**

1. Mr. Osborn said Pete McClave is interested in the Chairman of the Planning Board position. The Town Board suggested that Mr. McClave attend the next Town Board meeting. The Town Board Members will speak with the Planning Board Members for their input on this.

### **OLD BUSINESS:**

1. Supervisor Osborn asked if a decision was made on the installation of a meter. Discussion ensued & it was determined to postpone the charging station at this time.
2. Councilman Kulczak has been in contact with Mel Young on his town email troubles. The issue has not been corrected.
3. Councilwoman Korosec asked if the sale of property to Greg Rogers is finalized. Councilman Peo stated he spoke with Attorney Quinn who is waiting for funds.
4. Councilman Peo inquired on the progress of solar and battery storage laws for the Town of Winfield. Supervisor Osborn suggested having a special meeting to review other towns' laws and make it our own.

### **NEW BUSINESS:**

1. Trash Day will be September 25th 8am - 12 pm.

### **GOOD OF THE TOWN:**

1. Councilman Peo spoke with Dave Rowe on the security system for the Town Park and the possibility of a 911 Rescue box in the park. The 911 Rescue box could also bring WIFI to the Town Park & Municipal Building.
  - Councilman Kulczak received a security system quote from Big Apple Music: 11 cameras, facial recognition, license plate numbers, zoom function, holds up to one month of video, option to use phone to view cameras or hook up a phone.

**OTHER NOTES:**

1. Tracy Hula of Gates Cole Insurance reviewed the Town of Winfield's Insurance Summary for 2021.
  - General Liability limit \$1M/\$3M.
  - Employee benefits liability \$1M/\$3M.
  - Public Officials and Employee practice liability \$1M each occurrence with \$1M aggregate each.
  - Excess liability \$2M.
  - Property \$1,841,608 with \$1000 deductible.
  - Inflation of property (buildings) resulted in a 4% rate increase.
  - Added the salt shed & playground equipment to the policy.
  - Reviewed cost of all listed equipment.
  - Special Events can be added for additional premium.
  - Premium increased \$149.52
  - The revised Town of Winfield's insurance policy will be voted on during the next Town Board meeting on September 15th.

The next Winfield Town Board Meeting will be held September 15, 2021 at 7 p.m.

There being no further business to come before the Board, Councilman Kwasniewski moved to adjourn, seconded by Councilman Peo.

- The motion was carried unanimously.

The meeting was adjourned at 9:01 p.m.

Respectfully Submitted,

Tracy Donley  
Town of Winfield, Clerk