

**TOWN OF WINFIELD**  
**December 14, 2022**  
**REGULAR MONTHLY MEETING MINUTES**

The meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Charles Osborn.

**BOARD MEMBERS PRESENT:**

Charles Osborn	----	Supervisor
Jay Kulczak	----	Councilman
Michael Peo	----	Councilman
Susan Korosec	----	Councilwoman
Robert Royce	----	Councilman & Park Commissioner

**ALSO PRESENT:**

Douglas Paul Jones	----	Superintendent of Highways
Tracy Donley	----	Town Clerk
Keith Watkins	----	Zoning Board of Appeals Chairman

**OTHERS PRESENT:**

Anthony Gannon (West Winfield Star)

General Fund claims # 212 - # 236 and Highway Fund claims # 93 - # 99 were listed on the Abstract of Voucher sheets.

- A motion was made by Councilwoman Korosec and seconded by Councilman Peo to accept these Abstracts as presented.
- The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for November 2022 were audited by the Board Members present.

- A motion was made by Councilman Peo and seconded by Councilwoman Korosec to accept the reports as audited.
- The motion was carried unanimously.

The minutes from the Public Hearing held November 9th and the Regular Board Meeting held November 16, 2022 were read and edited by each Board Member present.

- A motion was made by Councilwoman Korosec and seconded by Councilman Peo to accept these minutes as amended.
- The motion was carried unanimously.

Robert Royce was sworn in as Councilman replacing William Kwasniewski. Term ending December 31, 2023.

**SUPERVISOR REPORT:**

- A motion was made by Councilman Royce and seconded by Councilman Peo to renew James Fresco as the town assessor.
- The motion was carried unanimously.

**CLERK REPORT:**

- A motion was made by Councilman Royce and seconded by Councilman Kulczak to accept VFW Post 2338 bell jar application.
- The motion was carried unanimously.

**HIGHWAY SUPERINTENDENT REPORT:**

1. Superintendent Jones stated he hired Matt Peterson as a highway employee.
2. Superintendent Jones stated the highway department has not had a raise in 5 years and was concerned with the reason why. Discussion ensued.
  - a. Amounts to be figured into the organizational budget: HEO \$20 per hour, Senior Hwy Emp. \$25 per hour, Hwy Emp new hire \$24 per hour

**PARK COMMISSIONER REPORT:**

1. The Park Commissioner position is available.
  2. Councilwoman Korosec spoke with Everett regarding the bleachers in the town park. Everett told her the Optimist Club would make a substantial contribution and may possibly be able to pick them up rather than shipping them.
  3. Playground equipment will be added to the town park this spring.
- A motion was made by Councilman Royce and seconded by Councilman Peo to enter into an agreement with Central Contracting to build the rear bridge in the town park without using the galvanized beams.
  - The motion was carried unanimously.

**CODES/ZONING OFFICER WRITTEN REPORT:**

1. Mr. Donley completed 37 permits this year.
2. Supervisor Osborn read the official resignation letter from Mr. Donley. Mr. Donley thanked the members of the town along with the board members for their support throughout the years.
  - a. Clerk Donley will place an ad for a codes officer in the WW Star.

PLANNING BOARD:

1. Councilwoman Korosec is in possession of the thumb drive containing the zoning book.

OLD BUSINESS:

1. All town members need to create a gmail for town emails only.
2. Council Kulczak will look into website hosts.

A motion was made by Councilman Peo and seconded by Councilman Kulczak to enter into a contract between the Village and Town to establish a savings account for future large equipment needs as one of the funders.

The motion was carried unanimously.

NEW BUSINESS:

1. Supervisor Osborn will contact the Bank of Cooperstown/Waynes Bank on getting a town debit card.<sup>2</sup>

There being no further business to come before the Board, Councilman Royce moved to adjourn, seconded by Councilman Peo.

The motion was carried unanimously.

The next Winfield Town Board Meeting will be held January 18, 2023 at 7 p.m.

The meeting was adjourned at 9.05 p.m.

Respectfully Submitted,

Tracy Donley  
Town of Winfield, Clerk

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<sup>2</sup> Town of Winfield Regular Monthly Meeting Minutes held December 14, 2022