

**TOWN OF WINFIELD**  
**FEBRUARY 13, 2019**  
**REGULAR BOARD MEETING**

The regular meeting of the Winfield Town Board was called to order at 7 p.m. by Supervisor Charles Osborn. Members present were Councilmen William Kwasniewski, Howard Marsh, Michael Peo and Councilwoman Susan Korosec. Guests present were: Douglas Paul Jones, Attorney Quinn, Planning Board Chair Jay Kulczak, Zoning Chair Keith Watkins, Dale Brown and Mary Doremus from the West Winfield Star.

Supervisor Osborn then proceeded to ask Douglas Paul Jones if he would accept the position of Highway Superintendent for the remainder of this term ending December 31, 2019. He accepted and was sworn in by Clerk Debrah Jones. He will begin this position on February 25, 2019. The Board addressed concerns with him that they would like addressed upon his start date. They are:

1. Please put email on the computer so that he can receive emails concerning the Highway Department.
2. Must appoint a Deputy within 5 days of start date.
3. No vacation during the winter months.
4. Maintenance logs must be kept up to date. A complete inventory of equipment, tools, etc. must be done and a copy be given to the Board members.
5. In charge of Park and will work with the Park Commissioner.
6. Attend all Regular Board meetings.

General Fund claims #21 - #38 and Highway Fund claims #11 - #22 were listed on Abstract of Voucher sheets. A motion was made by Councilwoman Korosec and seconded by Councilman Peo to accept these Abstracts as presented. Motion carried. The Supervisor's and Town Clerk's reports for January 2019 were postponed until the next meeting due to all information not being available.

The minutes from the regular Board meeting held January 9, 2019 were read by each member. A motion was made by Councilman Kwasniewski and seconded by Councilman Marsh to accept these minutes as read. The motion was carried.

**Supervisor's Report:**

1. The up to date Highway Superintendent's Hand Book has been ordered.
2. The Fire Departments have been paid per the tax levy.
3. The Town has received \$71,285.82 from the County for the 1st and 2nd snow plow periods.
4. \$1398.22 has been received from Precisionmatics LLC for their PILOT program payment for this fiscal year's taxes.

**Clerk's Report:**

1. The Town has received the total amount of the tax levy for this fiscal year and the County has received \$160,000.
2. Confidata is on board for the April 27th Trash Day Collection.

Highway Report:

1. Dale Brown reported that the Paystar is back and much better.
2. The 2013 Freightliner needs brakes. The cost of the parts will be \$1370.30.
3. In the fall of 2018 we had in excess of 800 ton of sand. At this point it is 3/4 gone.

Codes/Zoning Report:

1. He is working on 2 permit applications. One has been denied and forwarded to Zoning Chairman Watkins.
2. His Annual Report is due and will be sent soon as he has been having trouble with the web site.
3. The Zoning Book is done and the corrections are being made.
4. He was reminded by Supervisor Osborn to check with his mother, the Supervisor of the Town of Russia, about the Park grant that they have received.

Zoning Board of Appeals:

1. Mr. Watkins reported that he has received one Variance application from Timothy and Cynthia Powers on Forks Road. They are looking to place a prefab building for a Farm Stand. Mr. Watkins has responded back to them for additional information on the placement of the building.

Park Report:

**Reservations**

|                    |                   |   |
|--------------------|-------------------|---|
| Saturday June 15   | Pavilions 1 & 2   | Sue Will for 5K Run Walk                |
| Sunday July 7      | Large pavilion #1 | Joanna Benson for Graduation Party      |
| July 19, 20, 21    | Pavilions 1& 2    | WWFD Field days                         |
| Sunday July 28     | Pavillions 1 & 2  | Optimists BBQ                           |
| Sunday August 11   | Pavilion 1        | Angela Davis for Maine Greenman Reunion |
| Saturday August 17 | Pavillion 1       | Deb Nolan for Buss Family Reunion       |

Attorney Quinn was informed by Councilman Peo that it is once again time to review/redo the contract with the Fire Department. There are several items of concern that were not truly addressed in the last expense report upon which the taxes for the Town Fire expenses are based. Attorney Quinn will try to act as a mediator as he is also the Village attorney. The Unified Solar Law was in question. NYSERDA is addressing this and we believe that they are requesting a copy of the law. Attorney Quinn and the Clerk will investigate this.

Planning Board Report:

1. Chairman Kulczak questioned the reasoning of him receiving a 1099 as he has never received one before. Councilwoman Korosec stated that she felt that he should have been receiving one all along as there is no W-4 on file for him. He felt that he should have received a W-2. This will be looked into by Supervisor Osborn.
2. As reported by Codes/Zoning, the Planning Book has been totally reviewed by the Planning Board and corrections are being made. No monthly report as requested by

Councilwoman Korosec will be sent to the Town Board as the Planning Board does not meet every month. A report will come if there is a meeting.

3. He reminded the Board that 2 years ago there was \$10,000 for the printing, etc. of the book. The new budget does not have that in the budget. His question is: are there funds available for printing, etc. The Clerk will check with the County for the fees etc. Ray Donley and Jay Kulczak will try to get at least one copy done for each member before the next meeting if that is possible or an email of the entire book for the Board themselves to print.

Old Business:

Councilwoman Korosec reported that NYSERDA's 20 year rule for each component is going to be hard for the municipalities to meet. An example of this is the overhead doors being a difficult item to warrant a 20 year payback rule. Therefore NYSERDA will be combining the components of their grants to meet this rule.

The Sexual Harassment emails failed to go through to everyone so it will be reviewed at a later date. The Clerk will contact Dr. Berry at the school to ask if they have a class coming up that the Board members would be able to attend.

Councilman Kwasniewski asked about the dates for Elections, etc. this year.

The next meeting of the Winfield Town Board will be March 13, 2019 at 7 p.m.

There being no further business to come before the Board, Councilman Kwasniewski moved to adjourn, seconded by Councilman Marsh. The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Debrah B. Jones, Clerk