

**TOWN OF WINFIELD**  
**February 15, 2023**  
**REGULAR MONTHLY MEETING MINUTES**

The meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Charles Osborn.

**BOARD MEMBERS PRESENT:**

Charles Osborn	----	Supervisor
Jay Kulczak	----	Councilman
Michael Peo	----	Councilman
Susan Korosec	----	Councilwoman

**ALSO PRESENT:**

Douglas Paul Jones	----	Superintendent of Highways
Tracy Donley	----	Town Clerk
Keith Watkins	----	Zoning Board of Appeals Chairman

**OTHERS PRESENT:**

Anthony Gannon (West Winfield Star), Howard Wakefield, Georgie Bligh and William Kwasniewski

The meeting began with opening of the sealed fuel bids:

Broedel locked in: \$3.067 Fuel Oil (heating), Diesel \$3.284

Broedel was the only bid submitted.

Councilman Peo suggested that Superintendent Jones call Buell Fuel, the current fuel/diesel supplier, to see if they want to enter a bid. If so, Supervisor Osborn stated the bid must be in tomorrow and he will notify the board members.

Supervisor Osborn presented William Kwasniewski with a certificate of appreciation for his years of service on the board and his commitment to the citizens of the town.

General Fund claims # 23 - # 44 and Highway Fund claims # 8 - # 15 were listed on the Abstract of Voucher sheets.

- A motion was made by Councilman Peo and seconded by Councilman Kulczak to accept these Abstracts as presented.
  - The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for January 2023 were audited by the Board Members present.

- A motion was made by Councilman Kulczak and seconded by Councilwoman Korosec to accept the reports as audited.
  - The motion was carried unanimously.

The minutes from the Regular Board Meeting held January 18, 2023 were read and edited by each Board Member present.

- A motion was made by Councilwoman Korosec and seconded by Councilman Kulczak to accept these minutes as amended.
  - The motion was carried unanimously.

#### SUPERVISOR REPORT:

1. Supervisor Osborn stated he is in possession of a town debit card and once the bank verifies account information he will contact Mel Young (website) and issue payment using the debit card.

#### CLERK REPORT:

1. Clerk Donley stated Darrin Jones of Central Contracting would like a formal approval by the board before ordering materials for the bridge in the park.
  - A motion was made by Councilman Peo and seconded by Councilman Kulczak to accept the bid from Darrin Jones of Central Contracting to replace the bridge on the south end of the Winfield Town Park.
    - The motion was carried unanimously.
2. Clerk Donley received a second permit application and asked if there's a Codes Officer to process the permit. Mike Connor has expressed interest in the code's position. Supervisor Osborn will contact him. In the meantime, permit applications will be submitted to Ray Donley and bill the town accordingly.

#### HIGHWAY SUPERINTENDENT REPORT:

1. Superintendent Jones stated the salt and sand supply is good and there has not been any major equipment breakdowns.

PARK COMMISSIONER REPORT:

1. Supervisor Osborn stated the bleachers are in for the softball and baseball fields in the town park and have been paid for in full.

ZONING BOARD OF APPEALS:

1. Keith Watkins stated Jamie Christian is getting ready to start construction of a convenience store. Mr. Christian needed a letter for NYS stating that the property is zoned commercial.

PLANNING BOARD:

1. Supervisor Osborn texted Darrin Jones regarding the required training for planning board members. Mr. Jones stated that he has not taken the training nor does he think any other planning board members have. Mr. Osborn stated that if the planning board is to remain intact, the next training class is in December and all current or potential planning board members need to attend.

OLD BUSINESS:

1. Councilman Peo will call Dale DeKing, Supervisor of Town of Bridgewater regarding their comprehensive plan.
  2. Councilman Kulczak has not had any volunteers willing to set up the town's website. The search continues.
  3. Supervisor Osborn will send a notice to Alyssa Hoke to move funds as follows:
    - Page 2 of 3 of the budget and expense changes sent to Alyssa Hoke shows a budget addition to account DB5110.1 totaling \$7292.04. This amount was added instead to account DB5110.4. Once corrected the budget for DB5110.1 should be \$54,292.04 and DB5110.4 should be \$92,414.05.
    - DA5130.2 budget line has changed to be 938% as the expense is now showing as \$139,228 instead of the original of \$9,765.80.
    - Increase the DB5130.4 budget by 229.59 and reduce the DB9040.8 budget by 229.59 to keep it at 100% or less.
    - The loan payments and interest are split into 2 groups, based on the type of loan. We should probably adjust our 2023 budget to match this change.
    - After these changes the budgeted amounts will be at 100% or less.
- A motion made by Councilwoman Korosec and seconded by Councilman Kulczak to move/correct expense categories and budget allocations for year ending 12.31.22.
- The motion was carried unanimously.

NEW BUSINESS:

1. Councilman Kulczak brought up the solar projects that were mentioned on town topics website, regarding an annual stipend given to the school district and town, but did not state the amount. The lady who was involved in the town topics stated she's willing to come to any town to discuss in further detail.
2. Clerk Donley printed out a letter & gave to all board members that came from Josh Bennett, solar project developer. Supervisor Osborn will contact Mr. Bennett to invite him to a board meeting.

The next Winfield Town Board Meeting will be held March 15 at 7 p.m.

There being no further business to come before the Board, Councilman Kulczak moved to adjourn, seconded by Councilwoman Korosec.

- The motion was carried unanimously.

The meeting was adjourned at 7:57 p.m.

Respectfully Submitted,

Tracy Donley  
Town of Winfield, Clerk