

TOWN OF WINFIELD
February 16, 2022
REGULAR MONTHLY MEETING MINUTES

The meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Charles Osborn.

BOARD MEMBERS PRESENT:

Charles Osborn	----	Supervisor
Jay Kulczak	----	Councilman
Michael Peo	----	Councilman
Susan Korosec	----	Councilwoman
William Kwasniewski	----	Councilman

ALSO PRESENT:

Douglas Paul Jones	----	Superintendent of Highways
Tracy Donley	----	Town Clerk
Georgie Bligh	----	Planning Board Chairperson

OTHERS PRESENT:

Anthony Gannon (West Winfield Star), Howie Wakefield & Al Moxham

General Fund claims # 21 - # 40 and Highway Fund claims # 6 - # 15 were listed on the Abstract of Voucher sheets.

- A motion was made by Councilman Kwasniewski and seconded by Councilwoman Korosec to accept these Abstracts as presented.
 - The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for January 2022 were audited by the Board Members present.

- A motion was made by Councilwoman Korosec and seconded by Councilman Kwasniewski to accept the reports as audited.
 - The motion was carried unanimously.

The minutes from the Regular Board Meeting held January 12, 2022 were read and edited by each Board Member present.

- A motion was made by Councilman Kwasniewski and seconded by Councilman Peo to accept these minutes as amended.
 - The motion was carried unanimously.

SUPERVISOR REPORT:

1. Supervisor Osborn stated the court audit was completed. All board members present reviewed the audit.
 - A motion was made by Councilman William Kwasniewski and seconded by Jay Kulczak to accept the court audit.
 - The motion was carried unanimously

CLERK REPORT:

1. Clerk Donley stated the taxes were paid in full (\$418,352.27) to the Town of Winfield on February 9, 2022.

HIGHWAY SUPERINTENDENT REPORT:

1. Supervisor Osborn states fuel bids were received from Marabito and Buell Fuels.
 - Marabito: fluctuating price for diesel \$3.1277, heating/fuel oil \$2.9960.
 - Buell Fuel: fixed price for summer diesel fuel \$2.8915, winter diesel fuel \$3.0115 and heating/fuel oil \$2.9325.
 - A motion was made by Councilman Kwasniewski and seconded by Councilman Kulczak to accept Buell Fuel's bid.
 - The motion was carried unanimously.
2. Superintendent Jones inquired about the insulation of the town barn, stating that the upstairs appears to have only about 6 inches while some areas of the building have nothing. Mr. Jones will reach out to a local insulation business to have an inspection performed of the town barn.
3. Superintendent Jones also stated the heaters in the town barn are from 1962, and are starting to leak. Jones put in "boiler stop leak" and the leaks have subsided for now. However, the town may need to look into other means of heating. Mr. Jones will contact a heating professional to review available options.
4. Superintendent Jones stated that Herkimer County intends to redo Meeting House Road, North Winfield Road and Cross Road with 20 ft. lanes, 4 ft shoulders on each side and either stone/oil or blacktop.

PARK COMMISSIONER REPORT:

1. Supervisor Osborn stated that Spectrum will send an engineer to the town park to figure out the best way to install wifi.

PLANNING BOARD:

1. Georgie Bligh stated that the planning board met on February 12th and needs 3 more zoning books (rough draft) printed out for the members. Clerk Donley stated she printed 3 copies and gave them to Darrin Jones.
2. Clerk Donley stated the zoning book's thumb drive was given to Georgie.

OLD BUSINESS:

1. Supervisor Osborn requested to move funds.
 - A motion was made by Councilman Korosec and seconded by Councilman Kulczak to move funds totaling \$27097.65 as amended.
 - The motion was carried unanimously.
2. Board members reviewed the potential Solar & Battery Law for the Town of Winfield, discussion ensued. Supervisor Osborn will make the requested changes and resubmit to the board members. The next step will be a public hearing.
3. Clerk Donley received 3 quotes from Hummel's for office chairs, 6 each.
 - ❖ \$1098 - executive mid back chairs (6) Item # 84868
 - ❖ \$1404 - mid back, mesh back chairs(6) Item # 83307
 - ❖ \$1572 - mid back padded seat (6) Item # 62008
 - A motion was made by Councilman Kulczak and seconded by Councilman Peo to purchase the midrange chairs.
 - The motion was denied.

Councilwoman Korosec stated the members should see/feel the chairs before purchasing. Clerk Donley will contact Hummel's and make arrangements to have 1 of each model delivered to the office (floor models).

4. Councilman Kwasniewski discussed phase #2 of the playground equipment for the town park. This phase may include: large & small crossway climber, chaos climber, bongo perch along with the wood fiber carpet, quoted for \$19,580.90. Budgeted for 2022 includes \$50,000 for playground equipment. Councilman Kwasniewski will reach out to Pettinelli Recreations for other available options.
Councilwoman Korosec inquired about replacing the rear entrance bridge in the park, along with the walking bridge.
Last July, the town received \$61798.79 from ARPA and will receive the same amount this year for a total of \$123597.58. The spending plan (pavilions, wifi, security cameras) of this fund will need to be submitted by April 30, 2022. An ad will be placed in the WW Star for bids on the rear bridge & walking bridge, along with the big pavilion to be replaced & partially enclosed on south & west sides.
5. Councilwoman Korosec and Clerk Donley will meet with a representative from Integrated Solutions on February 17th to discuss the digitalization of town records. A request for a grant is in process.
6. The town is going to contribute to the purchase of a new fire truck over & above the monthly payment amount. The overage will go in a savings account for future fire truck purchase. The committee said this overage will not happen unless Henry Hiteman will commit to a monetary amount every year (\$3000). If they don't commit or stop payment, the town will continue to make monthly payment contributions, but no extra.

There being no further business to come before the Board, Councilman Kwasniewski moved to adjourn, seconded by Councilman Peo.

☐ The motion was carried unanimously.

The next Winfield Town Board Meeting will be held March 16, at 7 p.m.

The meeting was adjourned at 8:48 p.m.

Respectfully Submitted,

Tracy Donley
Town of Winfield, Clerk