

# TOWN OF WINFIELD

## JANUARY 10, 2018

### ORGANIZATIONAL MEETING

The Town of Winfield's Organizational Meeting was opened at 7 p.m. by Supervisor Osborn. Members present were Councilman William Kwasniewski, Howard Marsh, Michael Peo, Councilwoman Susan Korosec. Guests present were: Robert and Gail Royce, Mary Doremus, members of the local FFA Chapter and UUVA (Dale Gates, Victor Zampetti , Principal at Mt. Markham, Kellyanne Allen, Eric Bugbee, FFA Advisor, Cole Williams), Ray Donley, Dillon Donley and Jay Kulczak. Superintendent Gigliotti was not in attendance.

Former Councilman Royce was presented a plaque for his many years of service as an excellent Board member and community service as well! Congratulations!

**RESOLUTION 2018-01**

On a motion presented by Councilman Marsh and seconded by Councilman Kwasniewski, the following was ADOPTED: Ayes 5 Korosec, Kwasniewski, Marsh, Osborn, Peo,  
Nays 0

Resolved the following:

- Designate the West Winfield Star as the official Town newspaper.
- Designate the West Winfield Post Office as the official bulletin board
- Designate the Bank of Cooperstown, Cooperstown as the official depository for the Supervisor's and Justice Accounts, NBT for the Clerk's and Tax Collection Accounts.
- Establish the Wednesday on or before the 15<sup>th</sup> of each month, at 7:00 p.m. at the Stephen Rooney Municipal Building, Stone Road, West Winfield, New York as the meeting time and place of the Town Board.
- Authorize the Supervisor to sign checks and make payments.
- Set the mileage rate for Town travel for reimbursement at .515 per mile.
- Establish the powers and duties of the Supervisor.
- Authorize the Highway Superintendent not to exceed \$2,000 for a single purchase of equipment, tools, repairs or implements without the prior approval of the Town Board
- Authorize the Supervisor to pay utility bills (including NYSE&G, Windstream, Time Warner and Verizon) and health insurance) without prior Board approval.
- Adopt all necessary appointments.
- Adopt a resolution fixing salaries of all elected and appointed town officials and set the hourly rate of all others.

Zoning Board of Appeals	Keith Watkins, Cathy Smith, Carl Wheat
Planning Board	Darren Jones, Jay Kulczak Chairman, Bill Zaleski, Charles Casler, Scott Evans
Attorney	Patrick Quinn
Park Commissioner	Tom Pollard
Zoning Officer	Ray Donley
Codes Officer	Ray Donley
Registrar of Vital Statistics	Debrah Jones
Assessment Review Board	Ray Donley (9/19) John Pearsall (9/21) John Pustay (9/20) Daniel Huntley (9/22) Connie Pope (9/18)
Court Clerk	Gail Royce
Dog Control Officer	Kevin Crawford
Budget Officer	Charles Osborn
Town Historian	Steve Davis
Deputy Town Clerk	Rebecca Jones

**Salaries and Hourly Pay**

Highway Superintendent	\$50,030.00
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Supervisor	\$10,188.00
Board Members (4)	\$ 2,128.00 Each
Town Justice	\$ 9,754.00
Town Clerk	\$ 16,856.00
Town Attorney	\$ 2,915.00
Park Commissioner	\$ 1,404.00
Zoning Officer	\$ 2,468.00
Chairman/Planning Board	\$ 800.00
Budget Officer	\$ 1,207.00
Assessment Review Board (5)	\$ 200 (each)
Dog Control Officer	\$ 2,184.00
Court Clerk	\$ 3,596.00
Codes Officer	\$ 4,003.00

#### HOURLY EMPLOYEES

D. Brown	\$ 19.67/hr
Kelly Auger	\$ 19.67hr
Park Maintenance	\$ 10.40/hr
HEO	\$ 15.45/hr
Substitute Drivers	\$ 12.50/hr

General Fund Claims # 1 - # 21 and Highway Fund Claims # 1 - # 8 were listed on Abstract of Vouchers. A correction was made in General being the amount should be \$23.44 on #. A motion was made by Councilman Kwasniewski and seconded by Councilman Peo to accept these Abstracts as amended for General and as presented for Highway. The Supervisor's and Town Clerk's reports for December 2017 were audited by members present. A motion was made by Councilman Peo and seconded by Councilman Kwasniewski to accept these reports as audited. The motions were carried unanimously.

The minutes from the regular Board meeting held December 13, 2017 were read by each member. Councilman Kwasniewski and Supervisor Osborn both requested that under new business that the last two words in that paragraph be removed. A motion was then made by Councilman Kwasniewski and seconded by Councilwoman Korosec to accept these minutes as amended.

Eric Bugbee presented some information that the FFA and UUVA are interested in doing in the Park. They will be building a "walking trail" around the outside of the park, taking into consideration the erosion from the creek/river. He also discussed what would be used on the trail itself for the walking path. He and Dale Gates will keep the Board informed of their progress and any questions that will arise. He plans on taking the students to the Park as soon as the weather breaks.

#### Supervisor's Report:

1. The shared services survey has been returned to the Town of Manheim Highway Superintendent. He has been informed that the Town of Winfield had a lot of questions about this survey.
2. The Town Board needs to set a date to audit the Courts books.

#### Clerk's Report:

1. The Department of Health has approved the consolidation of the two districts into one.
2. The Clerk requested that the February meeting date be changed to February 7. This was approved.
3. Total collected to this point in taxes is: \$114413.82

#### Highway Superintendent's Report:

In the absence of the Superintendent, Supervisor Osborn informed the Board that the new truck has arrived and the wiring is being worked on by the Highway Department. Councilman

Kwasniewski moved to declare the old truck surplus equipment so that it may be sold, seconded by Councilman Marsh. Approved unanimously.

Codes/Zoning Officer's Report:

Mr. Donley report that he had received a call from Child Protective Services stating that he needed to inspect a house for codes violations. The children living there have been removed because of violations and will not be allowed to return until the violations that Mr. Donley has reported are corrected. He also reported that he has received 1 new permit.

Councilwoman Korosec questioned whether some properties had gotten building permits. Mr. Donley explained that the ones that she mentioned were all under 100 square feet and did not require applications.

ZBA Report:

Mr. Watkins has sent the paperwork for a variance to Mr. Griffiths.

Planning Board Report:

Mr. Kulczak report that he now has a full PDF file of a suggested Planning Book and will hopefully be meeting with the Board on Monday nite.

Old Business:

Councilman Kwasniewski informed that Board that the Village has installed 2 car charging stations in the Village parking lot. Cost was \$600 each and with installation cost was over \$2500. After discussing this project, Councilman Peo:

**RESOLUTION 2018-02:**

On a motion presented by Councilman Peo, seconded by Councilman Kwasniewski the following was APPROVED:

Aye	5	Korosec, Kwasniewski, Marsh, Osborn, Peo
Nay	0	

The Town of Winfield shall install 2 residential car charging units at the Highway Garage when the funding arrives from the grant.

New Business:

A question was asked if anyone knew of a dock for fishing that at one point in the park.

Councilman Peo suggested that the Town approach the Village about deeding the land in the Park that belongs to the Village to the Town being that we will be doing some projects in the Park that will affect their property as well.

The next meeting of the Town of Winfield Board will be February 7, 2018 at 7 p.m.

There being no further business to come before the Board, Councilman Kwasniewski moved to adjourn, seconded by Councilman Peo. The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Debrah B. Jones, Clerk