

**TOWN OF WINFIELD
JANUARY 9, 2019
ORGANIZATIONAL
AND REGULAR MONTHLY MEETING**

The meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Charles Osborn. Members present were Councilmen William Kwasniewski, Howard Marsh, Michael Peo, and Councilwoman Korosec. Guests present were: Highway employee Dale Brown, Mary Doremus, Paul Jones, ZBA Chairman Keith Watkins, Planning Board Chairman Jay Kulczak, Codes/Zoning Officer Ray Donley, County Legislator Peplinski and retired Highway Superintendent Gigliotti.

Supervisor Osborn and the Board presented a plaque to retired Highway Superintendent Gigliotti and thanked him for his many years of service.

RESOLUTION 2019-01

On a motion presented by Councilman Kwasniewski and seconded by Councilman Peo the following was

ADOPTED: Ayes 5 Korosec, Kwasniewski, Marsh, Osborn, Peo,
 Nays 0

Resolved the following:

Designate the West Winfield Star as the official Town newspaper.

Designate the West Winfield Post Office as the official bulletin board.

Designate the Bank of Cooperstown, Cooperstown as the official depository for the Supervisor's and Justice Accounts, NBT for the Clerk's and Tax Collection Accounts.

Establish the Wednesday on or before the 15th of each month, at 7:00 p.m. at the Stephen Rooney Municipal Building, Stone Road, West Winfield, New York as the meeting time and place of the Town Board.

Authorize the Supervisor to sign checks and make payments.

Set the mileage rate for Town travel for reimbursement at .515 per mile.

Establish the powers and duties of the Supervisor.

Authorize the Highway Superintendent not to exceed \$2,000 for a single purchase of equipment, tools, repairs or implements without the prior approval of the Town Board.

Authorize the Supervisor to pay utility bills (including NYSE&G, Windstream, Time Warner, Verizon and health insurance) without prior Board approval.

Adopt all necessary appointments.

Adopt a resolution fixing salaries of all elected and appointed town officials and set the hourly rate of all others.

Zoning Board of Appeals

Keith Watkins, Cathy Smith,
Carl Wheat

Planning Board

Darren Jones, Jay Kulczak (Chairman), Bill
Zaleski, Charles Casler, Scott Evans

Attorney

Patrick Quinn

Park Commissioner

Robert Royce

Zoning Officer

Ray Donley

Codes Officer

Ray Donley

Registrar of Vital Statistics

Debrah Jones

Assessment Review Board

Ray Donley (9/19)

John Pearsall (9/21)

John Pustay (9/20)

Daniel Huntley (9/22)

Connie Pope (9/23)

Court Clerk

Gail Royce

Dog Control Officer

Teresa Cerminaro

Budget Officer

Charles Osborn

Town Historian
Deputy Town Clerk

Steve Davis
Rebecca Jones

Salaries and Hourly Pay

Highway Superintendent	\$ 51,030.00
Supervisor	\$ 10,493.00
Board Members (4)	\$ 2,191.00 Each
Town Justice	\$ 10,047.00
Town Clerk	\$ 16,856.00
Town Attorney	\$ 2,915.00
Park Commissioner	\$ 1,446.00
Zoning Officer	\$ 2,542.00
Chairman/Planning Board	\$ 800.00
Budget Officer	\$ 1,243.00
Assessment Review Board (5)	\$ 200.00 (each)
Dog Control Officer	\$ 2,184.00
Court Clerk	\$ 3,704.00
Codes Officer	\$ 4,123.00

HOURLY EMPLOYEES

D. Brown	\$ 20.24/hr
Kelly Auger	\$ 20.24/hr
Park Maintenance	\$ 11.10/hr
HEO	\$ 15.45/hr

General Fund claims # 1 - # 20 and Highway Fund claims # 1 - # 10 were listed on Abstract of Vouchers sheets. A motion was made by Councilman Peo and seconded by Councilwoman Korosec to accept these Abstracts as presented. The Supervisor's and Town Clerk's reports for December 2018 were audited by members present. A motion was made by Councilman Marsh and seconded by Councilwoman Korosec to accept these reports as audited. Both motions were carried unanimously.

The minutes from the regular Board meeting held December 12, 2018 were read by each member. A few spelling and writing corrections were requested. A motion was made by Councilwoman Korosec and seconded by Councilman Peo to accept these minutes as amended. Motion passed.

Supervisor's Report:

Supervisor Osborn asked Dale Brown to give a report concerning the 2006 truck (International Paystar) that is in the repair shop and needs to be fixed. He explained that the truck is presently at Utica Mack who is doing repairs that our men cannot do. Parts are not available for the truck so Utica Mack is either making the parts or having them made. The parts for the steering will take time. Highway men would like to know the thoughts from the Board: should the truck stay there until entirely fixed or should Utica Mack make the truck drivable and bring it back until the steering parts come in and take it back? After questions and answers, the Board advised that the truck stay there until it is entirely fixed and then return it to the Highway garage.

Supervisor Osborn also stated that Dale reported that the salt shed roof is again missing shingles.

Codes/Zoning Report:

1. Mr. Gibson, property owner on Wall Street, has been doing some work to get the lot cleaned up.
2. A question was asked of Mr. Donley concerning the cabins being installed at Scenic View. They asked whether building applications were required. Ray checked with Mr. Christian and he was informed that each cabin has a recreational vehicle sticker in the window so therefore does not require a permit.

Planning Board Report:

Chairman Kulczak reported that the Planning Board will be meeting January 14 to do a final review of the Zoning Book.

Old Business:

Councilwoman Korosec gave a NYSERDA update - they have reviewed the contract - Councilman Kwasniewski, Councilwoman Korosec and John Hammond reviewed the contract and feel that they need to contact JM Door and boost the R factor up on the doors. JM informed the committee that to do this would cost \$300 more per door but would be well worth the extra R factor.

Councilman Peo asked if anyone had checked into playground equipment information. Kaboom is for low income areas and will be looked into. Ray Donley stated that he would check with the Town of Russia as they just received a grant for a playground.

RESOLUTION 2019-02

On a motion presented by Councilwoman Korosec and seconded by Councilman Kwasniewski, the following was ADOPTED:

Ayes	4	Korosec, Kwasniewski, Marsh, Peo
Nays	0	

The Supervisor of the Town of Winfield shall sign the contract with NYSERDA.

The Sexual Harassment Policy will be reviewed by the Board members and discussed at the February meeting. Training will also be discussed at this meeting.

New Business:

Councilwoman Korosec stated that the CD's need to be reviewed and possibly moved for better interest rates. After discussion, Councilman Kwasniewski moved to allow Councilwoman Korosec and Supervisor Osborn to evaluate the CD investment plan, seconded by Councilman Peo. Motion passed.

Bernie Peplinski reviewed the activities of the "Pumpkin Patch" stating that it is now entirely occupied. There is another area in Schuylar that the County is proposing as a business park that is 188 acres, and also one in Manheim being proposed. The new jail should be done in 2020.

The Board will be having a special meeting to appoint a new Highway Superintendent on February 6, 2019 at 6 p.m. The Regular meeting of the Board will be held February 13, 2019 at 7 p.m.

There being no further business to come before the Board, Councilman Kwasniewski moved to adjourn, seconded by Councilman Marsh. The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Debrah B. Jones

RESOLUTION 2019-01

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- Planning Board Darren Jones, Jay Kulczak Chairman, Bill Zaleski, Charles Casler, Scott Evans
- Attorney Patrick Quinn
- Park Commissioner Robert Royce
- Zoning Officer Ray Donley
- Codes Officer Ray Donley
- Registrar of Vital Statistics Debrah Jones
- Assessment Review Board Ray Donley (9/19), John Pearsall (9/21), John Pustay (9/20), Daniel Huntley (9/22), Connie Pope (9/23)
- Court Clerk Gail Royce
- Dog Control Officer Teresa Cerminaro
- Budget Officer Charles Osborn
- Town Historian Steve Davis
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