

**TOWN OF WINFIELD**  
**July 15, 2020**  
**REGULAR MONTHLY MEETING**

The meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Charles Osborn.

**BOARD MEMBERS PRESENT:**

Charles Osborn	----	Supervisor
Jay Kulczak	----	Councilman
Michael Peo	----	Councilman
Susan Korosec	----	Councilwoman
William Kwasniewski	----	Councilman

**ALSO PRESENT:**

Douglas Paul Jones	---	Superintendent of Highways
Tracy Donley	---	Town Clerk
Robert Royce	---	Park Commissioner
Honorable Marcia Mickle	---	Town Judge
Zoning Board of Appeals Chairperson	---	Keith Watkins

**OTHERS PRESENT:**

Mary Doremus, Greg Rogers, Tracy Hula, & Jim Thompson

General Fund claims #127 - #153 and Highway Fund claims #60 - #68 were listed on the Abstract of Voucher sheets.

- A motion was made by Councilman Kwasniewski and seconded by Councilwoman Korosec to accept these Abstracts as presented.
  - The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for June 2020 were audited by the Board Members present.

- A motion was made by Councilwoman Korosec and seconded by Councilman Kwasniewski to accept the reports as audited.
  - The motion was carried unanimously.

The minutes from the Regular Board Meeting held June 10, 2020 were read and edited by each Board Member present.

- A motion was made by Councilman Kwasniewski and seconded by Councilman Peo to accept these minutes as corrected.
  - The motion was carried unanimously.

SUPERVISOR'S REPORT:

1. Supervisor Osborn stated the Sexual Harassment Training is to be completed by all employees.

CLERK'S REPORT:

1. Clerk Donley spoke with Kathleen Carnegie who is concerned with the traffic's high rate of speed along Route 51, especially by the Chepachet Road intersection. Kathleen Carnegie suggests a reduced speed limit on part of Route 51 from Route 20 to just past Swamp Road.
  - ☐ Supervisor Osborn and the Town Board Members are aware of Ms. Carnegie's concerns and will look into this matter.

HIGHWAY SUPERINTENDENT'S REPORT:

1. Mr. Jones reports Joe Sanzo (Herkimer County Summer Youth Employment) has started working 16 hours per week at the Town Barn and is interested in working more hours. Sanzo's salary is paid by Herkimer County.

PARK COMMISSIONER'S REPORT:

1. Mr. Royce states that Pavilion #1 has 11 reservations, Pavilion #2 has 6 reservations and Pavilion #3 has 1 reservation scheduled during the months of July - August 2020.
2. Mr. Royce thanked the board for replacing the No Alcohol Use signs in the park.
3. Mr. Royce contacted Floyd Guernsey regarding the lost trees. Mr. Guernsey was not at the nursery, so he did not know what trees were available. Mr. Guernsey does not feel that we need to maintain the staking and tying of the trees and suggests the use of roundup at the base of the trees rather than weeding and replacing the mulch.
  - ☐ Councilwoman Korosec stated Vickie Wagenbaugh of the DEC has approved replacing lost trees with the leftover grant funds.
4. Mr. Royce stated there have been a few team practices held in the park and has notified them of the Town's proof of insurance requirements.

CODES/ZONING OFFICER'S WRITTEN REPORT:

1. Mr. Donley is currently working on permit #19 for the year 2020.
2. Mr. Donley states he's continuing inspections on active permits.
3. Mr. Donley received a copy of new laws that should be added to the Winfield Zoning Law book. He gave them to Councilman Kulczak to review with Mr. Watkins.

ZONING BOARD OF APPEALS:

1. Mr. Watkins states that once the Zoning Board members are back from vacations, they will meet and make a decision on the variance of the Jennison property on Stone Road.

2. Councilman Kulczak reports the Winfield Zoning Law book was done, however more information was recently received that needs to be entered.

#### OLD BUSINESS:

1. There will be a workshop with Town Board members to discuss the West Winfield Fire Department's budget further.
2. Discussion ensued on the .6 acres of land at 406 Curtis Avenue and Clapson Road that Greg Rogers would like to purchase. There will need to be a public hearing.

#### NEW BUSINESS:

1. Mrs. Donley reports a \$1810.49 error that should have been sent to the Herkimer County Treasurer instead of deposited in the Town of Winfield's account.
  - A motion was made by Councilman Kwasniewski to issue a check for \$1810.49 payable to the Herkimer County Treasurer, and seconded by Councilwoman Korosec.
  - The motion was carried unanimously.

#### GOOD OF THE TOWN:

1. Mr. Royce researched the old master plan for the playground equipment. Removing the swings, benches and picnic tables, the proposal came to around \$44,000.
2. Councilman Kwasniewski reached out to Robert Patrinely of Albany. Mr. Patrinely is able to design and install playground equipment from Miracle Recreation Company.
  - Supervisor Osborn and the Town Board would like Mr. Patrinely to be present at the next Town Board meeting in August to discuss further.
3. Melanie Sterling submitted a letter to the Town Board stating she would like to conduct fundraisers to help fund the playground equipment.
4. Supervisor Osborn stated the local chapter of Daughters of the American Revolution are joining another Chapter and have donated \$3200 to the Town Park.

#### OTHER NOTES:

1. Greg Rogers would like to purchase .6 acres of Town Property behind his residence at 406 Curtis Avenue and Clapson Road. Mr. Rogers hired a 3rd party appraiser Paul Ladell, who appraised the said property for \$3500. Mr. Rogers stated it will cost him an additional \$3000 in survey fees and lawyer fees being that the deed is unavailable.
2. Tracy Hula of Gates Cole Insurance reviewed the Town of Winfield's Insurance Summary for 2020.
  - HCC Public Risk issued a 3% rate increase.
  - Town Park concession stand was added to the policy.
  - Reviewed cost of all listed equipment
  - 2006 International replacement cost of \$143,000 will be reduced to \$43,000 and requoted.

- Tracy Hula advised the importance of notifying Gates Cole Insurance whenever renting equipment.
- The revised Town of Winfield's insurance policy will be voted on during the next Town Board meeting on August 12th.
- 3. Jim Thompson, West Winfield Village Trustee discussed the Fire Departments contract.
  - While reviewing contracts from 2014, it was discovered the Workers Compensation amounts were overstated.
  - Changes more than 10% from previous year will be brought to the Town's attention.
  - The Town will receive quarterly budget reports from the Village, allowing questions throughout the year.
  - The Town and Village Officials will schedule a meeting to discuss the budget as it pertains to 2021 taxes.
- 4. Honorable Marcia Mickle advised the Town Board that after 20 years as Judge, she will not seek reelection when her term expires at the end of 2021.
  - Honorable Marcia Mickle presented her certificate of 12 hours training to the Board.
  - Plexi-glass was installed at the Clerk & Judge's desk, several chairs were removed for COVID compliance.
  - An intercom system was ordered, allowing people to check-in via intercom, then they will wait in their car until called.
  - Criminal cases will be held via Skype
  - Court will start on August 8th with a maximum of 7 people allowed in the Courtroom at one time.

There being no further business to come before the Board, Councilman Kwasniewski moved to adjourn, seconded by Councilman Kulczak.

- The motion was carried unanimously.

The next Winfield Town Board Meeting will be held August 12th, 2020 at 7 p.m.

The meeting was adjourned at 9:23 p.m.

Respectfully Submitted,

Tracy Donley  
Town of Winfield, Clerk