

**Town of Winfield**  
**March 13, 2013**

The regular meeting of the Winfield Town Board was called to order at 7 p.m. by Supervisor Charles Osborn. Members present were Councilmen Howard Marsh, Michael Peo, Robert Royce, Councilwoman Sandra Smith and Highway Superintendent Rick Gigliotti. Guests present were Bill Kwasniewski from the West Winfield Star, Zoning/Codes Officer Ray Donley and Engineer Ken Roberts.

General Fund claims #38 - #61 and Highway Fund claims #18 – 24 were listed on Abstract of Voucher sheets. Councilman Marsh questioned an item on the Highway Abstract concerning a large expense \$984.15 for a truck expense. Highway Superintendent Gigliotti explained that this was for the Sterling truck which needed a total spring setup which broke in the previous snow storm. A motion was made by Councilman Royce and seconded by Councilwoman Smith to accept these Abstracts as presented. The motion was carried unanimously. The Supervisor's and Town Clerk's reports for the month of February, 2013 were audited by members present. A motion was made by Councilwoman Smith and seconded by Councilman Royce to accept these reports as audited. The motion was carried unanimously.

The minutes from the regular Board meeting held February 6, 2013 were read by each member. Councilman Marsh stated that he would like to add the fact that he had brought up in this meeting that the roof of the Highway Garage should be looked at and possibly bids be drawn up and that this should be mentioned to Ken Roberts already working on the EFIS system bid. He also stated that he brought up the Doremus property on Wall Street and the fact that this had never been resolved for codes violations under Mr. Fabozzi. He would like to know where this stands. A motion was then made by Councilman Marsh and seconded by Councilman Royce to accept these minutes as amended. The motion was carried unanimously.

Town Clerk's Report:

1. The Clerk has contacted Welch's Bike shop to see if they would like the bicycles that we take in on "trash day". He will gladly take them if the Highway Department can deliver them. The Board approved the delivery of the bicycles.
2. The Clerk has also contacted Regional Computer Recycling. They will take all computers as well as televisions, games, typewriters, etc. Pallets with 4 x 4 boxes are brought in prior to "trash day" and removed during the following week. The only disadvantage is that our previous computer recycling person would be cut out of the process as Regional Computer wants the computers and that was the only thing that D.K. Recycling wanted. Councilman Royce stated that since we would be recycling more things and not putting them into a landfill that we would be doing the right thing. He also suggested that the Clerk contact D.K. Recycling to ask if they would take everything that Regional Computer Recycling did. The Clerk will do this. If not, the Clerk will contact Regional to inform them of our "trash day".

Highway Superintendent's Report:

1. Due to the winter weather, the Town has used more salt and sand than the previous year.
2. He has hired Howard Wakefield to mow the park and maintain that equipment.
3. An audit on electrical lighting in the Highway Garage has been done. The Board discussed this and felt that this should be tabled. The lighting is fairly new in the bay area and the proposed lighting may not be as bright because of the height of the ceiling. The Highway Superintendent would like to see a garage in which these lights have been installed.
4. Councilman Marsh questioned the amount of sand on Gulf Road. He felt that it was excessive. He also questioned how many miles the Town plows. Highway Superintendent replied that they plow 36 miles of County road and 10 miles of Town road.
5. Highway Superintendent reported that someone has been plowing Truax Road which is a seasonal road. He has not been able to identify the person, but wanted the Board to know this.

Zoning/Codes Officer's Report:

1. Since the previous meeting, he has received 5 new permits (3 new homes and an addition plus a Zoning application for a chicken processing plant). He has denied the zoning permit after talking to Planning Board Chairman Jeff Barrett.
2. Doremus property – He has driven by several times and stopped when he found that someone was home. He introduced himself as the Codes Office and informed the person living there that there is no Occupancy Certificate for the property. He was informed by that person that she was owner of the mobile home but not the property and that the property belonged to Doug Doremus. Ray contacted Mr. Doremus and was informed that he did not own the mobile home but the property was his. He was not interested in continuing the conversation with Mr. Donley. Councilman Royce asked does the Town officially deal with the property owner or the owner of the mobile home. Mr. Donley was not quite sure which direction but that there were several violations in the home and that he can post it “not inhabitable” for eventual eviction. This would involve a lengthy legal process.
3. Birmingham property – (formerly the motel property in East Winfield). The property is in Sandra Birmingham's name. He has sent a letter to her stating that the property needs to be cleaned up. She has contacted him in return and informed him that once the weather is better the property will be cleaned up.
4. Taylor property – Attorney Quinn has informed Mr. Donley that he will send a letter to Mr. Taylor and if there is no response in a reasonable amount of time, he will hire a processor to deliver the letter.
5. Barrett property – Once the weather breaks, he will post the property itself.
6. He has submitted his annual report to the State.

Old Business:

1. Councilman Marsh asked whatever happened to the “Home” Renewal information that Mrs. Donley shared with the Board. Supervisor Osborn stated that he had called Labarge in Albany several times and had not received a response, but stated that he will try again.
2. Councilman Royce asked about the grant application that Supervisor Osborn had emailed to everyone. No one had responded to Supervisor Osborn's email, but Councilman Royce said that it needed Supervisor Osborn's signature. Even though the date has gone by, the Clerk will see if we can still send the paperwork in as it is not the actual application, just an application of interest.
3. Ken Roberts reported that he has revised the insulation bid booklet as to dates, etc. The bid notice will go to the Mohawk Valley Builder's Exchange on March 14, 2013. A legal notice has been given to the West Winfield Star for printing. Bid opening will be prior to the April 10<sup>th</sup> regular meeting at 6 p.m.
4. The Fire Department budget should be available April 1. Supervisor Osborn would like permission to ask for a copy. Permission granted by Board.

New Business:

1. Councilman Marsh questioned the Clerk about the number of dogs that were licensed last year versus the number of dogs on the last dog enumeration. 228 dogs were licensed in 2012, but the dog enumeration that was done several years ago shows over 500 dogs. The Clerk stated that there are a lot of outstanding licenses. Dog Control Officer Chafee is working on this. Councilman Marsh also questioned the Clerk about the person that was interested in doing a dog enumeration and why it was never done. The dog enumeration was never approved by the Board.
2. Councilman Marsh also stated that in the last Association of Towns magazine there was an article and a sample resolution concerning towns receiving bids on projects and how they should be handled if a bid that is not the low bid. The bids that we receive for the Town of Winfield state that any or all bids may be rejected most members felt that this was sufficient. Councilman Marsh will find the resolution for next month's meeting.

3. Upon Councilman Peo's suggestion, Mr. Roberts and the Board members toured the Highway Garage so that Mr. Roberts might have some ideas on how to improve the Town Office space. Councilman Marsh also suggested using part of the bathroom and improving that facility. Several ideas were brought to Mr. Roberts's attention.

The next meeting of the Winfield Town Board will be held April 10, 2013 with bid openings at 6 p.m. and the regular meeting beginning at 7 p.m. at the Winfield Highway Garage.

There being no further business to come before the Board, Councilman Royce moved to adjourn, seconded by Councilwoman Smith. The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Debrah B. Jones, Clerk