

**TOWN OF WINFIELD**  
**MARCH 13, 2019**  
**REGULAR BOARD MEETING**

The regular meeting of the Winfield Town Board was called to order at 7 p.m. by Supervisor Charles Osborn. Members present were Councilmen William Kwasniewski, Howard Marsh, Michael Peo and Councilwoman Susan Korosec. Guests present were: Highway Superintendent Paul Jones, Dale and Jennifer Brown, Georgie Bleigh, Howard Wakefield, Planning Board Chairman Jay Kulczak, Tracey and Dillon Donley, Codes/Zoning Officer Raymond Donley, Judge Marsha Mickle and Mary Doremus from the West Winfield Star.

General Fund claims #40 - #59 and Highway Fund claims #23 - #32 were listed on the Abstract of Voucher sheets. A motion was made by Councilman Marsh and seconded by Councilman Peo to accept these Abstracts as presented. The Supervisor's and Town Clerk's reports for January and February 2019 were audited by members present. A motion was made by Councilman Kwasniewski and seconded by Councilwoman Korosec to accept these reports as audited. Both motions were passed unanimously.

The minutes from the special Board meeting held February 6, 2019 and the regular Board meeting held February 13, 2019 were read by each member. One correction was requested by Councilman Kwasniewski. The sentence in the February 13, 2019 minutes that reads: "Councilman Kwasniewski asked about the dates for Election, etc. this year" should read: "Councilman Kwasniewski asked about the dates for filing petitions, etc. this year." A motion was made by Councilwoman Korosec and seconded by Councilman Kwasniewski to accept these minutes as amended. Motion passed.

Judge Mickle requested that she be removed from the payroll of the Town for one day because she will be retiring from her position in the Court in Otsego Co. in April. In order for this to go smoothly she must resign from her position in the Town for one day. She will email a letter with this request. A motion to accept Judge Mickle's request for a one-day resignation effective March 14 - 15, 2019 and was made by Councilman Kwasniewski and seconded by Councilman Peo. Motion passed.

**Clerk's Report:**

The new Electronic Death Registration System will go into effect on April 18, 2019. She will be trained on April 4, 2019 and is in the process of getting signed up electronically for its use.

**Highway Superintendent's Report:**

1. He stated that the Town should be proud of the Highway employees for their dedication to their jobs and to the Town.
2. The recent accident would have happened no matter who was driving that day and we should be thankful no one was injured. He is still waiting to hear from the insurance company about the plow truck. He stated that there will be decisions to be made concerning the choices of truck usage and what will be repaired, kept., etc. A

question was raised concerning "replacement cost" in the insurance policy. Councilman Peo suggested that Highway Superintendent Jones check into used equipment that is available as well any other options available.

His suggestions are:

- a. Fix the old truck although it is old, outdated and hard to get parts for.
  - b. Sell the old truck the way it is, buy a good used reliable truck that is dual purpose.
  - c. Buy a new dual-purpose truck and put the 2006 Paystar, that the Town has just put a lot of money into, over into the back up truck spot. Its only use is snow plowing as well and it would provide us with many years of reliable service since it has just been gone through mechanically.
3. He would like to appoint Dale Brown as Deputy Superintendent. He feels that compensation should be considered for this position.
4. He feels that the Highway Department should be able to paint the storage barn in back of the garage. He has done some research as to the process that should be used being that this is a steel building.
5. Maintenance log clipboards are being put into each truck and will be kept up to date.
6. The snow flies off the new roof of the Highway garage. Dale Brown's personal truck has some damage on its hood that the Town's insurance will not cover. He asked if the Town would cover all or part of his own truck insurance deductible to get it fixed. A motion was presented by Councilman Peo and seconded by Councilwoman Korosec to pay one half of Dale Brown's deductible for the repair of his truck due to the snow coming off the roof of the Highway garage. Motion passed.
7. Superintendent Jones suggested some kind of barrier during the winter to prevent parking where the snow comes off the roof. Supervisor Osborn asked Superintendent Jones to order signs to be posted in front of the garage warning people to observe the snow on the roof.
8. Dale Brown spoke to the Board about the Paystar bill for \$11,000. This should finish that trucks repairs. He also showed the Board pictures of his accident with the plow truck on Meetinghouse Road.
9. Front and rear entranceways of the Highway Garage are both effected by the snow coming off the roof. Councilman Marsh pointed out that the overhead door on the east side of the building can always be used if the doors are blocked by snow. Superintendent Jones pointed out that the old salt shed in the back of the garage is getting all rotted out and should be taken down. It would be fairly simple to put some poles in and a roof to cover both the back entryway and the salt. He suggested that the employees start using the back entranceway to prevent coming in the front making a "mess". The Board approved this project.

A motion was made by Councilman Kwasniewski and seconded by Councilwoman Korosec to accept Highway Superintendents Jones' appointment of Dale Brown as Deputy Highway Superintendent. Motion passed.

#### Codes/Zoning Report:

1. Mr. Donley reported that he has now received application #3 for an addition to a residence on North Winfield Road.
2. He attended training in NYC. He will finish the credits that he needs for training in Syracuse during April.
3. He has filed his annual report with the State.
4. He has sent letters out concerning inspections for fire and safety of multi-family and commercial buildings that will take place in April and May.
5. He has received requests for special inspections on foreclosure property and wished to inform these companies that a fee of \$50 will be needed prior to the inspection. Councilwoman Korosec asked if we, as the Town, are required by a law to do this for the banks. Mr. Donley did not know the answer to this. He will check into this and inform the Board.
6. Mr. Donley then shared the information that he received from Town of Russia's Supervisor concerning the playground equipment and grants that Russia has received. They received a grant from the Community Foundation (Jan Scrodride - 315-735-8212 contact person) and purchased the equipment from Miracle Recreation (Bob Petinelli 1-800-775-8154 contact person).

#### Planning Board Report:

Chairman Kulczak reported that all has been proofread and Mr. Donley has sent the file to each Board member. A review of the entire book and a hearing needs to be done for the final new book to be done. The Board is charged with reviewing and suggesting possible changes they feel need to be done. Once all final changes are made printing may be addressed through the County data processing department.

#### Old Business:

Councilwoman Korosec updated the Board concerning the NYSERDA grant as well as the Trees for Tribes. There are 300 trees/bushes arriving that are approximately 4 - 6 feet tall. The FFA and UUVA will be involved with the planting tentatively scheduled May 31 and June 1. The forester will be presenting a planting plan for the placement of the trees. The nursery will be providing some equipment for planting purposes.

Salt shed roof - A legal notice will be put in the Star for a bid opening on April 10 at 7 p.m. and that bid specifications may be obtained from the Highway Department between 8 a.m. and Noon Monday - Friday.

The Fire Contract needs to be renewed and brought up to date.

Mary Doremus shared with the Board a flyer that she received concerning the sexual harassment training requirement.

#### New Business:

The DCO has requested equipment be purchased for her use as Dog Control Officer. Councilwoman Korosec stated that in her opinion the DCO should be purchasing her own equipment as there are other towns that she is serving in this capacity.

The next meeting of the Winfield Town Board will be April 10, 2019 at 7 p.m. at the Highway Garage.

There being no further business to come before the Board, Councilman Kwasniewski moved to adjourn, seconded by Councilman Marsh. The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Debrah B. Jones, Clerk