

TOWN OF WINFIELD
March 15, 2023
REGULAR MONTHLY MEETING MINUTES

The meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Charles Osborn.

BOARD MEMBERS PRESENT:

Charles Osborn	----	Supervisor
Jay Kulczak	----	Councilman
Michael Peo	----	Councilman
Susan Korosec	----	Councilwoman
Robert Royce	----	Councilman & Park Commissioner

ALSO PRESENT:

Douglas Paul Jones	----	Superintendent of Highways
Tracy Donley	----	Town Clerk

OTHERS PRESENT:

Anthony Gannon (West Winfield Star), Howie Wakefield & Georgie Bligh

General Fund claims # 45 - # 67 (omitting #53) and Highway Fund claims # 16 - # 24 were listed on the Abstract of Voucher sheets.

- A motion was made by Councilwoman Korosec and seconded by Councilman Kulczak to accept these Abstracts as presented.
 - The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for February 2023 were audited by the Board Members present.

- A motion was made by Councilwoman Korosec and seconded by Councilman Kulczak to accept the reports as audited.
 - The motion was carried unanimously.

The minutes from the Regular Board Meeting held February 15, 2023 were read and edited by each Board Member present.

- A motion was made by Councilwoman Korosec and seconded by Councilman Peo to accept these minutes as presented.
 - The motion was carried unanimously.

SUPERVISOR REPORT:

1. Supervisor Osborn spoke with Josh Bennet, Solar Development Manager of EDR Environmental Analyst. Josh would like to meet with the board members for about 10 minutes to discuss solar development at the next board meeting on April 19, 2023.
- A motion was made by Councilman Peo and seconded by Councilman Kulczak to accept the court audit as presented.
- The motion was carried unanimously.

CLERK REPORT:

1. Clerk Donley will place an advertisement in the West Winfield Star for Trash Day to be held April 29, 2023 8-11, shredding will not be available.

HIGHWAY SUPERINTENDENT REPORT:

1. Superintendent Jones stated the remaining salt & sand will be enough for this winter with little surplus.
 2. Superintendent Jones presented the specifications of a 2023 GMC diesel pick-up truck to the board. The town will need to take out a loan to purchase the truck.
- A motion was made by Councilman Royce and seconded by Councilman Kulczak to offer a letter of commitment to purchase the 2023 GMC diesel pick-up truck from Davidson Automotive group..
- The motion was carried unanimously.

PARK COMMISSIONER REPORT:

1. Mark Detwieller plans to start the pavilion at the end of this March.
2. Mr. Royce left a message for Mr. Patanelli in regards to the next phase of playground equipment. He anticipates the return call.
3. Permits to build the bridge in the park were given to Mr. Royce to start filling out.

CODES/ZONING OFFICER WRITTEN REPORT:

1. Mike Connors qualifications for codes officer was presented to the board.
- A motion was made by Councilman Kulczak and seconded by Councilman Peo to offer Mr. Connors the position of codes and zoning officer with the stipulation that Mr. Connors attend the next board meeting.
- The motion was carried unanimously.

PLANNING BOARD:

1. Councilwoman Korosec suggested sending the planning board members 2 pages out of the Town Law Book describing the duties and requirements of the planning board. Clerk Donley will submit copies to Darrin Jones to forward to other members.
 - a. The next training class for the planning board will be held this October.

2. The village received a grant to help them with the comprehensive plan. Councilman Peo suggested working with the village to get the town's done as well, since a lot of the information intermingles.

OLD BUSINESS:

1. Supervisor Osborn stated Shannon Febus is a possible resource to help the town with building a new website that the board members or clerk can update themselves. The board members reviewed & answered Shannon's questions about the website.
2. The zoning book was discussed. Updating the comprehensive plan and map. Herkimer County planning department can possibly update the town's map.
 - a. The zoning book can be put on the website or have a QR code versus printing out numerous copies, due to the ever changing information. Keep a few hardcopies on hand.
3. The new bleachers for the softball & baseball fields are in the pole barn to be assembled.

NEW BUSINESS:

1. Trash day is April 29th, 2023 8-11 a.m. Shredding will not be available.
2. Councilwoman Korosec stated Max of Verizon called her to sell more products. As of now, not interested.
3. Clerk Donley will put an advertisement in the West Winfield Star for the upcoming re-election positions which are 2 board members, supervisor, clerk/tax collector & highway superintendent.
 - a. Signed petitions need to be in by April 3rd. Petitions are available at the Board of Elections in Herkimer at the county building.

The next Winfield Town Board Meeting will be held April 19, 2023 at 7 p.m.

There being no further business to come before the Board, Councilman Royce moved to adjourn, seconded by Councilman Peo.

- The motion was carried unanimously

The meeting was adjourned at 8:08 p.m.

Respectfully Submitted,

Tracy Donley
Town of Winfield, Clerk