

TOWN OF WINFIELD
March 16, 2022
REGULAR MONTHLY MEETING MINUTES

The meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Charles Osborn.

BOARD MEMBERS PRESENT:

Charles Osborn	----	Supervisor
Jay Kulczak	----	Councilman
Michael Peo	----	Councilman
William Kwasniewski	----	Councilman

ALSO PRESENT:

Douglas Paul Jones	----	Superintendent of Highways
Tracy Donley	----	Town Clerk
Robert Royce	----	Park Commissioner
Keith Watkins	----	Zoning Board of Appeals Chairman

OTHERS PRESENT:

Anthony Gannon (West Winfield Star), Mike Pimpinella, Kyle Rowlands, Mike Gallerani and Dave Facchini (all of NYSDOT)

General Fund claims # 41 - # 59 and Highway Fund claims # 16 - # 20 were listed on the Abstract of Voucher sheets.

- A motion was made by Councilman Kwasniewski and seconded by Councilman Peo to accept these Abstracts as presented.
- The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for February 2022 were audited by the Board Members present.

- A motion was made by Councilman Kwasniewski and seconded by Councilman Kulczak to accept the reports as audited.
- The motion was carried unanimously.

The minutes from the Regular Board Meeting held February 16, 2022 were read and edited by each Board Member present.

- A motion was made by Councilman Kwasniewski and seconded by Councilman Kulczak to accept these minutes as amended.
- The motion was carried unanimously.

NYS DOT PRESENTATION:

Mr. Pimpinella of NYS DOT reviewed plans for reconstructing the Route 20 bridge. Plans include: 22.5 ft. wide concrete box culvert, wing walls on side of box culvert (south side pattern to mimic previous historic wall), sidewalks on both north and south sides of bridge, crosswalk along with visible signage for pedestrians crossing Route 20 to enter the park, new curb and drainage, remove and replace a few trees. Construction is tentatively scheduled to begin mid May with a 4-6 week window for construction. Detours during this time will be to utilize Stone Road and North Street. Since this construction will not be performed under "emergency" circumstances as previously, plenty of signs will be in place for vehicles going to the thruway can utilize Route 28 & 8 and the traffic team as plenty of notice for permitting issues to detour the "overloads" before they get to Winfield. Herkimer County (MJ Engineering) will not schedule work on North Street while bridge detours are in place. While the bridge is closed, pedestrians may utilize the stairs going into the park (by Federated Church) and the walking bridge. Discussion ensued on ways for pedestrians to avoid construction.

SUPERVISOR REPORT:

1. Supervisor Osborn stated trash day will be April 23, 2022 and shredding will be available.

CLERK REPORT:

1. Clerk Donley stated Hummel's Office Plus delivered a display office chair for the board members to test along with a total of 3 quotes for 6 office chairs. The quotes are \$1098, \$1404 and \$1572.
 - A motion was made by Councilman Kulczak to purchase the mid-level chair and seconded by Councilman Peo.
 - The motion was defeated and postponed until the next meeting on April 16, 2022.

HIGHWAY SUPERINTENDENT REPORT:

1. Superintendent Jones asked the board about the purchase of a new pickup truck. This will be tabled until May 2022.
2. Superintendent Jones clarified to the board members that the Highway Department is in charge of the town park and needs to be notified of all issues or plans affecting the park.
3. Superintendent Jones received a bid from Central Contracting, LLC for the vehicle bridge at the back entrance of the park and a quote for the walking bridge (8'W x 20'L).
See page 5 for details
4. Councilman Kuczak stated he received two bids for the pavilion.
 - a. Jerry Snyder issued two bids. One is for \$38,000 (regular pay) and the other is for \$44,000 (prevailing wage) to construct a replica of the existing large pavilion with one difference that the stage will be constructed using pressure treated lumber while the current stage is not. The installation of electricity will also be the town's responsibility. Snyder could reuse the metal railing around the stage.

- b. Mark Detweiler’s bid came in at \$41,450 (not prevailing wage) to also construct a replica of the existing large pavilion with the stage also being constructed of pressure treated lumber.

The town will be responsible for the demolition and removal of the current pavilion along with the blacktop.

- Snyder and Detweiler stated that the trusses could be salvageable, however by the time a contractor is paid to remove and set them aside the cost would be about the same as purchasing new ones.
- Councilman Kulczak also asked the contractors to give their opinion if the pavilion was fixable and both contractors (at separate times) stated absolutely not.
- Highway Superintendent Jones stated the Highway Department will brace/fix-up pavilion #1 to continue with reservations until it’s time for construction/demolition.

PARK COMMISSIONER REPORT:

1. Mr. Royce inquired about the status of the security cameras in the park.
 - Councilman Kulczak stated:
 - Spectrum \$10,733.14 to run internet to the park. Spectrum will credit the town \$8,000. Required down payment of \$2733.14. Site visit has been completed, internet can be brought in from Route 20. Monthly service will be \$99.
 - Windstream has a phone line in the park already and can install internet this Tuesday (3/29/22). Monthly service will be \$75 with a 24 month lease agreement/contract.
 - Big Apple Music representative has been waiting for notice that the “security box” is in the rafters. It is. He stated the system is currently recording, but needs:
 1. To be hooked up to a monitor to view recordings.
 2. Install an app to a smartphone and wirelessly watch the video - no charge.

It was agreed to have Councilman Kulczak reach out to the Big Apple Music representative and have him contact Highway Superintendent Jones for installation of the smartphone app.

2. Mr. Royce also stated that he has noticed erosion along the south side of the creek. Beavers have also chewed/ruined a couple trees in the park.

3. Current Park Reservations:

● May 14	Marylou Pustay	Route 20 Run	Pavilion #1
● May 29	Kelly Doremus		Pavilion #1 & 2
● June 18	Sue Will	Fun Run	Pavilion #1 & 2
● June 25	Kelly Barny	Graduation	Pavilion #1
● July 2	Earl Thayer	Graduation	Pavilion #1
● July 9	Ruth Rowe	Shower	Pavilion #1
● July 16	Ken Waffle		Pavilion #1
● July 31	Optimists	BBQ	Pavilion #1 & 2

Central Contracting LLC
P.O. Box 7 West Winfield, NY 13491
315-822-3452
jjones814@gmail.com

March 7, 2022

Town of Winfield
306 Stone Rd.
West Winfield, NY 13491

Budget Numbers For: Park Bridges

Bridge #1 16'W x 16' span with capacity for normal highway traffic

- Remove existing bridge and bridge abutments and dispose off site
- Narrow creek with sandbags, bunker blocks, etc. to allow excavation for new abutments
- Excavate for new footers and abutments, dispose of spoils off site
- Pour 1'x 4' footers with 2' x 6' abutment walls
- Backfill with crusher-run and compact; rip-rap around new abutments and patch blacktop to new bridge deck
- Set steel I-beams; install pressure treated 2x6's on edge as decking; lag down 6" x 6" curb; 2x4 pressure treated railing

Estimated Labor and Materials: \$41,860.00*

Bridge #2 8'W x 20' span with capacity for lawn equipment, tractor, skidsteer, etc.

- Remove existing bridge and bridge abutments and dispose off site
- Narrow creek with sandbags, bunker blocks, etc. to allow excavation for new abutments
- Excavate for new footers and abutments, dispose of spoils off site
- Pour 1' x 3' footers with 16" X 6' abutment walls
- Backfill with crusher-run and compact; rip-rap around new abutment walls and patch blacktop to new bridge deck
- set steel I-beams; install pressure treated 2x6's on edge as decking; lag down 6" x 6" curb; 2x4 pressure treated railing

Estimated Labor and Materials: \$32,543.00*

are the responsibility of the

*THIS DOCUMENT IS FOR BUDGET NUMBERS ONLY. ENGINEERED PLANS ARE NEEDED FOR FINAL PRICING. ALL PERMITS ARE THE RESPONSIBILITY OF THE TOWN OF WINFIELD

Respectfully,

Darrin H. Jones

There being no further business to come before the Board, Councilman Kwasniewski moved to adjourn, seconded by Councilman Peo.

☐ The motion was carried unanimously.

The meeting was adjourned at 8:32 p.m.

Respectfully Submitted,

Tracy Donley
Town of Winfield, Clerk