

**TOWN OF WINFIELD**  
**May 18, 2022**  
**REGULAR MONTHLY MEETING MINUTES**

The meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Charles Osborn.

**BOARD MEMBERS PRESENT:**

Charles Osborn	----	Supervisor
Jay Kulczak	----	Councilman
William Kwasniewski	----	Councilman

**ALSO PRESENT:**

Douglas Paul Jones	----	Superintendent of Highways
Tracy Donley	----	Town Clerk
Robert Royce	----	Park Commissioner
Keith Watkins	----	Zoning Board of Appeals Chairman

**OTHERS PRESENT:**

Anthony Gannon (West Winfield Star) & Howie Wakefield

General Fund claims # 78 - # 95 and Highway Fund claims # 31 - #41 were listed on the Abstract of Voucher sheets.

- A motion was made by Councilman Kwasniewski and seconded by Councilman Kulczak to accept these Abstracts as presented.
  - The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for April 2022 were audited by the Board Members present.

- A motion was made by Councilman Kwasniewski and seconded by Councilman Kulczak to accept the reports as audited.
  - The motion was carried unanimously.

The minutes from the Regular Board Meeting held April 13, 2022 were read and edited by each Board Member present.

- A motion was made by Supervisor Osborn and seconded by Councilman Kulczak to accept these minutes as read.
  - The motion was carried unanimously.

**CLERK REPORT:**

1. Clerk Donley stated 91 residents participated in Trash Day that was held on April 23rd. Total of 21.73 tons was hauled away by M. Wheelock Disposal.

2. Office chairs (6) were delivered to the Hummel's facility. Once assembled, the chairs will be delivered to 306 Stone Road - the Town Barn.

#### HIGHWAY SUPERINTENDENT REPORT:

1. Superintendent Paul Jones stated the Highway Department is in need of a plow truck and a pick-up truck. The Utica Mack salesman told Mr. Jones the plow trucks are 2 years out, so in order to be added to the list, Utica Mack requires a commitment letter, no money down.  
Superintendent Jones would like to use funds from CHIPS to purchase a 4-wheel drive crew cab pick-up truck. The town would fund the pick-up truck and be reimbursed by CHIPS. CHIPS funds can be used for equipment.  
Mr. Jones will get a quote on a Mack truck and a pick-up truck for June's meeting.
2. The Highway Department has been working on Truax Road.

#### PARK COMMISSIONER REPORT:

1. Park Commissioner Bob Royce stated he received a call stating one of the restrooms in the park was flooded. Mr. Royce reported that someone had plugged the drain in the sink & left the water on, allowing it to run over. There was about an inch of water on the floor. Mr. Royce cleaned it up. Security cameras showed someone going in the restroom, but could not tell who it was.
2. Mr. Royce received a \$50 donation from the Route 20 Association. Thank you.
3. Discussion ensued on the large pavilion #1 in the Town Park. Topics included: continue to make reservations, stability of pavilion, demolition of pavilion & reconstruction of pavilion.
  - a. Mr. Royce will change all reservations from large pavilion #1 to pavilion #2.
4. Mr. Royce received a complaint that dogs are not on a leash when in the park.
5. Edwin Macario, who is head of the soccer tournaments held in the park gave Mr. Royce \$1,100 cash donation to the park.
6. Mr. Macario also volunteered labor to pour and finish the slab in the big pavilion. Town would be responsible for all materials.

#### ZONING BOARD OF APPEALS:

1. Mr. Keith Watkins contacted the DMV regarding the lost title of the Mack truck. The title is believed to be lost within M&T Bank. Mr. Osborn mailed the title to M&T Bank and has not seen it since.

#### OLD BUSINESS:

- A motion was made by Supervisor Osborn to hold a public meeting for the Battery & Solar Laws. The motion was seconded by Councilman Kwasniewski.
  - The motion was carried unanimously.

NEW BUSINESS:

1. Councilman Kwasniewski inquired about a grant that may be used to finalize the zoning book.

GOOD OF THE TOWN:

1. Councilman Kwasniewski asked if the board is considering making the 3rd Wednesday of the month the new meeting date. This will be reviewed during June's meeting.
2. Supervisor Osborn mentioned the Run for the Fallen will have a stop at the VFW as well as the Town Barn. Run will take place in June.

There being no further business to come before the Board, Councilman Kwasniewski moved to adjourn, seconded by Supervisor Osborn.

- The motion was carried unanimously.

The next Winfield Town Board Meeting will be held June 15, 2022 at 7 p.m.

The meeting was adjourned at 7:22 p.m.

Respectfully Submitted,

Tracy Donley  
Town of Winfield, Clerk