

# TOWN OF WINFIELD

## November 11, 2020

### REGULAR MONTHLY MEETING

The meeting of the Town of Winfield Board was called to order at 6:47 p.m. by Supervisor Charles Osborn.

#### BOARD MEMBERS PRESENT:

Charles Osborn	----	Supervisor
Jay Kulczak	----	Councilman
Michael Peo	----	Councilman
Susan Korosec	----	Councilwoman
William Kwasniewski	----	Councilman

#### ALSO PRESENT:

Douglas Paul Jones	----	Superintendent of Highways
Tracy Donley	----	Town Clerk
Keith Watkins	----	Zoning Board of Appeals, Chairman
Ray Donley	----	Codes Officer & Herkimer County Legislature
Robert Royce	----	Park Commissioner

#### OTHERS PRESENT:

Greg Rogers, Anthony Gannon & Patty Louise (West Winfield Star)

General Fund claims #216 - #238 and Highway Fund claims #85 - #93 were listed on the Abstract of Voucher sheets.

- A motion was made by Councilman Kwasniewski and seconded by Councilwoman Korosec to accept these Abstracts as presented.
- The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for October 2020 were audited by the Board Members present.

- A motion was made by Councilman Kwasniewski and seconded by Councilman Kulczak to accept the reports as audited.
- The motion was carried unanimously.

The minutes from the Regular Board Meeting held October 14, 2020 were read and edited by each Board Member present.

- A motion was made by Councilman Kwasniewski and seconded by Councilman Kulczak to accept these minutes as read.
- The motion was carried unanimously.

The 2021 Budget was reviewed by all Board Members present.

- ❑ A motion was made by Councilman Kwasniewski to approve 2021 Budget as is seconded by Councilman Kulczak.
  - ❑ The motion was carried unanimously.

The Contract with the Village for Fire Protection was approved by the Village on Monday November 9th.

- ❑ A motion was made by Councilwoman Korosec to approve the Fire Protection contract with the condition that Supervisor Osborn and Village Mayor Bryce will sign 4 sets of contracts (2 for Village, 2 for Town) together with Jim Thompson and/or Councilwoman Korosec to be present along with anyone else who would like to witness, this motion was seconded by Councilman Kulczak.
  - ❑ The motion was carried unanimously.

#### SUPERVISOR'S REPORT:

1. Mr. Osborn stated he will place legal notices in the West Winfield Star during the month of December for the two Board Member positions and the Judge position for the Fall 2021 election.
2. Excellus Blue Cross Blue Shield health insurance will increase approximately 3% in 2021. New rates for a single person will go from \$905.24 to \$930.58 a month.
  - ❑ A motion was made by Councilman Kwasniewski to keep the same Insurance Plan in 2021 as in 2020 and the motion was seconded by Councilman Kulczak.
    - ❑ The motion was carried unanimously.

#### TOWN CLERK'S REPORT:

1. Mrs. Donley reports 17 dog license renewals, 1 marriage license were processed in October 2020.

#### HIGHWAY SUPERINTENDENT REPORT:

1. Mr. Jones stated the maple trees in the Cemetery on North Winfield Road were cut/trimmed.

#### PARK COMMISSIONER'S WRITTEN REPORT:

1. Two concrete benches that memorialize Tom Pollard were placed on the foundations created by Town Employees. A tri-colored beech tree was also planted behind the bench that is near the garage and the other bench was placed on the banks of the Unadilla River.
2. The Town Board appreciates the donations made by Barb Pollard in memory of Tom Pollard that was used to clean and paint the bandstand and paint a welcoming message on the front of it.
3. VFW and Federated Church Trunk or Treat that was held on Halloween 2020 from 3-5p.m. was a great success. Many people and trick or treaters participated in the event held in/near Pavillion 1.

4. Mr. Royce states the park will soon need more Doggie Doo Bags. The previous purchase lasted 2 years. Supervisor Osborn will place the order.

**CODES/ZONING OFFICER'S REPORT:**

1. Mr. Donley stated his online training will be complete this week.
2. Mr. Donley spoke with Attorney Quinn on the Route 51 property. They are awaiting a court date. COVID has put everything behind.

**ZONING BOARD OF APPEALS:**

1. Mr. Watkins stated usually this time of year, there is training, but due to COVID Town of Schuyler has not advised of any at this time.

**PLANNING BOARD:**

1. Mr. Kulczak states there are 2 completed sections of the Town of Winfield Zoning Book. The finished portion of the book and portion that needs to be added. The Board needs someone to put the 2 books together. The current file is an unstable word document. Suggestions were made for a paralegal to review the book, or someone with a legal background. Councilwoman Korosec suggested having a typist retype the whole thing to create a stable document. Discussion ensued on the options of putting the book together.

**OLD BUSINESS:**

1. Greg Rogers obtained a lawyer who advised him to have the property of 406 Curtis Avenue surveyed. The results of the survey indicate the property line on the south side, which includes Mr. Rogers driveway and garage, is not his property. Property history indicates the said property was last deeded to an LLC which is no longer. Surveyors will draw plans of the .63 acres which is what Mr. Rogers proposes to purchase from the Town of Winfield. Mr. Rogers will bring a purchase offer and a map to the next meeting. This will be reviewed again at the next meeting.
2. Councilman Kwasniewski and Robert Royce would like to move forward with Phase 1 of the playground equipment, estimated cost of \$25,000 includes the swings. To offset some of the costs, the Town of Winfield Highway employees will install the ground coverings.

**RESOLUTION 2020-03:**

On a motion presented by Councilman Kwasniewski and seconded by Councilman Kulczak to proceed with the playground equipment and give Supervisor Osborn the authorization to sign the final contract with Miracle Recreation Equipment after being reviewed by Robert Royce, Councilman Kwasniewski and possibly Attorney Quinn. The following was:

ADOPTED: Ayes 5 Korosec, Kulczak, Kwasniewski, Osborn, Peo  
Nays 0

GOOD OF THE TOWN:

1. Councilman Kwasniewski belongs to the Route 20 Association which is involved in a project with the Highway Foundation of placing historical markers along Route 20. Mr. Kwasniewski will submit a marker for the Town Park. Installation of the marker will be completed by Town Employees. There is no charge for the marker.
  - ☐ A motion was made by Councilman Kulczak and seconded by Councilman Peo to have the Town Highway Employees install the marker provided by the Route 20 Association.
  - ☐ The motion was carried unanimously.

District #13 Legislator Mr. Donley states the Herkimer County Legislature will be returning to virtual meetings this week due to the rise in COVID cases. Also the equalization rate is 79% and the Town may want to consider a reevaluation.

There being no further business to come before the Board, Councilman Kwasniewski moved to adjourn, seconded by Councilman Peo.

- ☐ The motion was carried unanimously.

The next Winfield Town Board Meeting will be held December 9, 2020 at 7 p.m..

The meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Tracy Donley  
Town of Winfield, Clerk