

TOWN OF WINFIELD
October 12, 2022
REGULAR MONTHLY MEETING MINUTES

The meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Charles Osborn.

BOARD MEMBERS PRESENT:

Charles Osborn	----	Supervisor
Jay Kulczak	----	Councilman
Michael Peo	----	Councilman
Susan Korosec	----	Councilwoman
William Kwasniewski	----	Councilman

ALSO PRESENT:

Douglas Paul Jones	----	Superintendent of Highways
Tracy Donley	----	Town Clerk
Robert Royce	----	Park Commissioner
Keith Watkins	----	Zoning Board of Appeals Chairman

OTHERS PRESENT:

Anthony Gannon (West Winfield Star)

General Fund claims # 173 - # 187 and Highway Fund claims # 73 - # 81 were listed on the Abstract of Voucher sheets.

- A motion was made by Councilman Kwasniewski and seconded by Councilman Kulczak to accept these Abstracts as presented.
 - The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for September 2022 were audited by the Board Members present.

- A motion was made by Councilman Kwasniewski and seconded by Councilman Kulczak to accept the reports as audited.
 - The motion was carried unanimously.

The minutes from the Regular Board Meeting held September 14, 2022 were read and edited by each Board Member present.

- A motion was made by Councilman Kwasniewski and seconded by Councilman Kulczak to accept these minutes as amended.
 - The motion was carried unanimously.

SUPERVISOR REPORT:

1. Supervisor Osborn stated the next town board meeting is scheduled for November 9th, he asked the board to move the meeting to November 16th for invoice purposes.
Request granted.
2. Supervisor Osborn spoke with the Town of Bridgewater and Litchfield regarding their town websites. Both towns run their own website. Litchfield has the help of Johnathon Knauth. Litchfield's Supervisor Entwisle will ask Mr. Knauth if he'd be interested in working on the Town of Winfields.
 - a. Councilman Kulczak suggested govoffice.com. He researched 4 towns and in 3 of them the clerk manages the updates to the website. Mr. Kulczak also stated that if the town members create a gmail account strictly for town emails, there is no charge for a gmail account.
 - b. It was agreed that everyone should create a gmail account for town emails only. Councilman Kulczak will research website hosting services.

CLERK REPORT:

1. Clerk Donley stated September 24, 2022 was another successful trash day. A little over 100 residents brought in trash.
2. Mrs. Donley needs to complete and submit the Town Budget Sheet to the county by November 14, 2022.

HIGHWAY SUPERINTENDENT REPORT:

1. Superintendent Jones stated all the road work has been completed and the highway department is currently working on the maintenance of the trucks.
2. Supervisor Osborn would like to put the CHIPS money into a reserve fund for the purchase of a pick up truck. The pick up truck will be purchased at a state bid amount. CHIPS amount is approximately \$67582.
3. Councilwoman Korosec will contact Alyssa Hoke to review/audit the balance sheet.
4. Supervisor Osborn will ask Alyssa Hoke to remove the \$67582 from the reserve fund because there was not a motion from the board.
5. Councilman Peo stated there's 2 dead trees by Eric Joyce's house on Stone Road that should be taken down. Superintendent Jones states Stone Road is a county road and he will inform them or give Mr. Peo the County Highway contact information.

PARK COMMISSIONER REPORT:

1. Mr. Royce stated someone tore up the grounds by the water treatment plant in the town park by doing donuts with a car/truck. Superintendent Jones will review the security cameras.

CODES/ZONING:

1. Supervisor Osborn stated Don Stockbridge has one year to complete the codes training. Mr. Donley has not had an inspection to take Mr. Stockbridge to.

PLANNING BOARD:

1. Supervisor Osborn stated that Paul Jones suggested having the planning board members come to a regular town board meeting where everyone is able to review and talk about what is expected and how to go about it. Supervisor Osborn will call Georgie and have her contact members of the planning board to schedule a meeting. Councilwoman Korosec suggested creating a list of expectations for the completion of the zoning. Clerk Donley will ask Mr. Donley (codes) for the written suggestions from the editor in Utica to insert into the book along with the comprehensive plan.

OLD BUSINESS:

1. Supervisor Osborn reviewed old abstracts DB5110.4, found that he should recode to A \$1528.92 and from DB to DA \$4332.79.
 - A motion was made by Councilwoman Korosec and seconded by Councilman Kulczak to reclassify \$1528.92 from DB5110.4 to A5132.4 and \$4832.79 from DB5110.4 to DA5142.4. Additionally, move \$1528.92 cash from A fund to Highway fund.
 - The motion was carried unanimously.
2. Councilman Kulczak analyzed the last 3 years of NYSEG invoices. On average from year to year the increase is approximately \$100 with the automobile charger. Mr. Kulczak spoke with Carl Wheat who stated the card reader for the village was funded by a grant. Mr. Kulczak states even though the current charge is not a lot of money, but as NYS pushes the electric vehicles, a card reader is something to keep in mind.

Public hearing to review the budget will be held November 9, 2022 at 6 p.m. Clerk Donley will place a public notice in the Star for two weeks.

The next Winfield Town Board Meeting will be held November 16, 2022 at 7 p.m.

There being no further business to come before the Board, Councilman Kwasniewski moved to adjourn, seconded by Councilman Peo.

- The motion was carried unanimously.

The meeting was adjourned at 8:45 p.m.

Respectfully Submitted,

Tracy Donley
Town of Winfield, Clerk