

TOWN OF WINFIELD SEPTEMBER 15, 2021 REGULAR MONTHLY MEETING MINUTES

The meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Charles Osborn.

BOARD MEMBERS PRESENT:

Charles Osborn	----	Supervisor
Jay Kulczak	----	Councilman
Michael Peo	----	Councilman
Susan Korosec	----	Councilwoman
William Kwasniewski	----	Councilman

ALSO PRESENT:

Douglas Paul Jones	---	Superintendent of Highways
Tracy Donley	---	Town Clerk
Robert Royce	---	Park Commissioner
Keith Watkins	---	Zoning Board of Appeals Chairperson

OTHERS PRESENT:

Anthony Gannon (WW Star), Howard Wakefield, Georgena Bligh, & Peter McClave

General Fund claims #158 - #171 and Highway Fund claims #77 - #93 were listed on the Abstract of Voucher sheets.

- A motion was made by Councilman Kwasniewski and seconded by Councilwoman Korosec to accept these Abstracts as presented.
 - The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for August 2021 were audited by the Board Members present.

- A motion was made by Councilwoman Korosec and seconded by Councilman Kwasniewski to accept the reports as audited.
 - The motion was carried unanimously.

The minutes from the Regular Board Meeting held August 11, 2021 were read and edited by each Board Member present.

- A motion was made by Councilman Peo and seconded by Councilman Kwasniewski to accept these minutes as corrected.
 - The motion was carried unanimously.

SUPERVISOR’S REPORT:

1. The Town Court requests authorization from the Town Board to apply for funding from the Justice Court Assistance Program. The grant of up to \$30,000 would be used to purchase a handicap stair lift chair.

Resolution 2021-04

WHEREAS, the Town of Winfield Town Court is located within Bisby Hall at 179 South Street in the Village of West Winfield, and

WHEREAS, said Town of Winfield Town Court is located up two flights of stairs on the second floor of the said Bisby Hall, and

WHEREAS, the Town of Winfield Town Court is not handicapped accessible and is in violation of the Americans Disability Act, and

WHEREAS, the Town of Winfield Court would like to apply for a grant to obtain funding for a stair lift chair to aid those individuals to access the Court.

BE IT THEREFORE, RESOLVED that the Board of the Town of Winfield authorizes the Town of Winfield Town Court to apply for a JCAP grant in the 2021-22 grant cycle up to \$30,000.

- On a motion made by Councilman Kwasniewski and seconded by Councilman Kulczak, Resolution 2021-04 was

ADOPTED: Ayes: 4 - Kulczak, Peo, Korosec, Kwasniewski
Nays: 0

2. Supervisor Osborn previously spoke with Highway Superintendent Jones regarding the Highway department’s ability to build an addition to the Municipal building to house the Town Court and NYS Police. Mr. Osborn will ask Ken Roberts to draw up plans for an addition. There may be a possibility to use the above grant to make the addition handicap accessible.

CLERK’S REPORT:

1. Clerk Donley received a notice from the Gaming Commission requesting permission for the Utica Zoo to solicit raffle tickets in the Town of Winfield.

HIGHWAY SUPERINTENDENT’S REPORT:

1. The repair of two bridges (walk across bridge & back bridge) in the Town Park will be put out for bid. Interested parties shall contact Paul Jones for more details.
2. Superintendent Jones stated the sand & salt has been delivered.
3. Superintendent Jones inquired on the request for pay raises for the Highway Department. Councilwoman Korosec suggested a work session to review wages and the budget for January 1, 2022.

PARK COMMISSIONER’S REPORT:

1. Mr. Royce received a \$200 donation from Jack Clark who was very pleased with the turnout of the car show.
2. Mr. Royce also commented on how the town crew & Howie have done a wonderful job with removing dead trees, tree ties & stakes and trimming around the trees.
3. Mr. Royce stated the lettering on the bandstand is complete.

CODES/ZONING OFFICER’S WRITTEN REPORT:

1. Mr. Donley is currently on permit 21 for the year.
2. Mr. Donley has 1 more class to complete for his yearly continuing education.
3. Mr. Donley is finalizing the commercial inspections letters to be mailed. Inspections will take place in October & November.

Legislature Report - Mr. Donley received a phone call from the Republican Commissioner of the Board of Elections, notifying him of a change in the Election Law. The number of voters in a district has changed from 1,000 to 2,000. Therefore, effective this November election Winfield will have 1 district instead of 2. The district has approximately 1400 registered voters with about 700 active voters.

ZONING BOARD OF APPEALS:

1. Mr. Watkins submitted another request for the 2019 Mack truck title.

PLANNING BOARD:

1. Planning Board Chairperson applicants to date are Peter McClave and Georgena Bligh.
 - a. Planning Board will need to vote on a Chairperson

OLD BUSINESS:

1. Jay Kulczak can receive emails but not send emails. He will contact Mel to fix it.
2. Tracy Donley needs to switch from Winfieldtownclerk@gmail.com to TDonley@townofwinfieldny.org, she will contact Mel.
3. Councilwoman Korosec inquired on the sale of property to Mr. Rogers. To date, Attorney Quinn has not received payment from Mr. Rogers. Mr. Osborn will speak with Attorney Quinn as to the next step in resolving this.
4. Trash Day is September 25, 2021 8am - 12pm.
5. Councilwoman Korosec gave feedback on the Rescue Plan Money seminar she and others attended. Mohawk Valley Economic Development District has assigned a person to help municipalities with the reports that are due October 31st. They will also help municipalities with how the funds can be used.
6. Councilwoman Korosec inquired about the marijuana regulations for dispensaries in the town. If the town does not opt-out now, then the town is in. The town can opt-in after January 1st, but can never opt-out. A law would need to be drafted to opt-out by December 31, 2021.

This will be researched and discussed at the next Town Board Meeting.

7. Councilman Peo inquired about the zoning book. Need to proceed with getting the zoning book finalized.

NEW BUSINESS:

1. Budget meeting is set for September 23rd at 6pm.

GOOD OF THE TOWN:

1. Security system for the Town Park was quoted by Big Apple Music for \$12,669.31. Councilman Kulczak will contact Big Apple Music to fine tune the quote to review with the board.

The next Winfield Town Board Meeting will be held October 13, 2021 at 7 p.m.

There being no further business to come before the Board, Councilman Kwasniewski moved to adjourn, seconded by Councilwoman Korosec.

- The motion was carried unanimously.

The meeting was adjourned at 8:23 p.m.

Respectfully Submitted,

Tracy Donley
Town of Winfield, Clerk