

TOWN OF WINFIELD
August 16, 2023
REGULAR MONTHLY MEETING MINUTES

The meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Charles Osborn.

BOARD MEMBERS PRESENT:

Charles Osborn	----	Supervisor
Jay Kulczak	----	Councilman
Michael Peo	----	Councilman
Susan Korosec	----	Councilwoman
Robert Royce	----	Councilman & Park Commissioner

ALSO PRESENT:

Douglas Paul Jones	----	Superintendent of Highways
Tracy Donley	----	Town Clerk
Keith Watkins	----	Zoning Board of Appeals Chairman
Mike Connors	—	Codes & Zoning Officer

OTHERS PRESENT:

Anthony Gannon (West Winfield Star)

General Fund claims # 152 - # 165 and Highway Fund claims # 67 - # 75 were listed on the Abstract of Voucher sheets.

- A motion was made by Councilman Royce and seconded by Councilman Kulczak to accept these Abstracts as presented.
 - The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for July 2023 were audited by the Board Members present.

- A motion was made by Councilwoman Korosec and seconded by Councilman Royce to accept the reports as audited.
 - The motion was carried unanimously.

The minutes from the Regular Board Meeting held July 12, 2023 were read and edited by each Board Member present.

- A motion was made by Councilman Royce and seconded by Councilwoman Korosec to accept these minutes as read.
 - The motion was carried unanimously.

SUPERVISOR REPORT:

1. Supervisor Osborn stated that \$19,560.79 was deposited into the towns account from NYS Department of Financial Services Mr. Osborn stated this is the 2% fire tax which is normally a much lesser amount and believes the deposit was made in error.
2. John Pustay was paid \$200 for his participation on the Board of Assessment Review and has graciously returned the \$200 back to the town. Thank you John.
3. The attentive budget is almost complete. The budget review date is scheduled for September 13, 2023.

CLERK REPORT:

1. Trash Day will be held September 30, 2023 from 8am - 11am. Paper shredding will not be available.
2. Entering the monthly minutes in the website will be reviewed with Christian.

HIGHWAY SUPERINTENDENT REPORT:

1. Superintendent Jones stated sand and salt is starting to come in and they are getting ready for winter.

PARK COMMISSIONER REPORT:

1. Mr. Royce stated on August 11 an 11 year old boy broke his leg on a portion of the old playground. The entire set has been closed off with yellow tape and revisions are planned to prevent a recurrence.
2. Peter Iorio approached Mr. Royce in hopes of having flag football in the park on Sundays this fall. The flag football is sponsored by the NFL and Mr. Iorio will supply a certificate of insurance. Players' ages range from 7-17. Several fields would be set up, but scaled down greatly from a regular football field.
3. The village is considering having a one day event in the park, similar to field days, to be held next summer. They would like the town to participate and feel that if both the town & village share in the event it will enhance both of our efforts to obtain shared services grants in the future.
4. Mr. Royce also stated that the village is also testing a 24/7 ambulance service. If successful, they may ask the surrounding towns to participate. The fire department does not participate in the management of the ambulance service, so our contribution to the fire department does not help with the ambulance services.
5. Mr. Royce stated that on October 13-15 the boy scout leaders will set up tents and camp in the park for training.
6. Mr. Jones is waiting on a revised quote from Mr. Barletta on a detailed description of the floor and door sizes of the handicap restroom in the park.
7. Superintendent Jones will contact a municipality engineer to advise on replacing the rear bridge of the town park, as the DEC has issued advanced requirements.

CODES/ZONING OFFICER REPORT:

1. Mike Connors reports 2 new permits this month.
2. Clerk Donley gave Mr. Connors a zoning book dated 1997, which also has the amendments from Ray Donley attached.

OLD BUSINESS:

1. Councilman Kulczak asked for an update on the next phase of playground equipment for the town park. Councilman Royce stated he has called Pettinelli Recreations twice with no response. Mr. Royce asked Supervisor Osborn to try to call. Mr. Royce has a two year old proposal & the board stated that they had already given the okay to build. Mr. Osborn will call Pettinelli Recreations.
2. The new fire truck is at least 6 months out.
3. Councilman Peo received a memorandum from MVEDD stating the town & village will reach an agreement on how to split the responsibility for each of their contributions to total \$27,675. The total DEC grant is \$55,350, out of that, MVEDD donates \$27,675 and the town & village needs to contribute a total of \$27,675. This is in regards to village and town shared services.

NEW BUSINESS:

1. Supervisor Osborn stated the charges for direct deposit is \$50 to set up direct deposit and a \$10 for each payroll period. This is through Wayne Bank.
 - A motion was made by Councilwoman Korosec and seconded by Councilman Peo to proceed with direct deposit through Wayne Bank.
 - The motion was carried unanimously.
2. McRorie-Peo Agencies' insurance proposal was reviewed by all board members present. Due date is August 31, 2023.
 - A motion was made by Councilman Peo and accepted by Councilman Kulczak to accept the insurance proposal from the McRorie-Peo Agency as read.
 - The motion was carried unanimously.
3. Councilman Royce stated Judge Mezik would like to install an updated surveillance system for the court. Judge Mezik is capable of installing this system for under \$500.
 - A motion was made by Councilman Peo and seconded by Councilman Royce to upgrade the courts surveillance system up to \$500.
 - The motion was carried unanimously.
4. Councilwoman Korosec stated that people love the new pavilion. Some would like the entranceways around the building either paved or smaller pea stones placed around it, as currently the larger stones move when walked/wheelchaired on.

5. The pavilion next to the new one could use a new concrete floor. Possibly construct a new pavilion.
6. Come up with a replacement plan for picnic tables in the pavilions.

The next Winfield Town Board Meeting will be held September 13th at 7pm.

There being no further business to come before the Board, Councilman Royce moved to adjourn, seconded by Councilman Kulczak.

- The motion was carried unanimously.

The meeting was adjourned at 8:24p.m.

Respectfully Submitted,

Tracy Donley
Town of Winfield, Clerk