

**TOWN OF WINFIELD**  
**July 12, 2023**  
**REGULAR MONTHLY MEETING MINUTES**

The meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Charles Osborn.

**BOARD MEMBERS PRESENT:**

Charles Osborn	----	Supervisor
Jay Kulczak	----	Councilman
Michael Peo	----	Councilman
Susan Korosec	----	Councilwoman
Robert Royce	----	Councilman & Park Commissioner

**ALSO PRESENT:**

Tracy Donley	----	Town Clerk
Keith Watkins	----	Zoning Board of Appeals Chairman
Mike Connors	—	Codes & Zoning Officer

**OTHERS PRESENT:**

Anthony Gannon (West Winfield Star), Christian Dipasqua (Website Dino)

General Fund claims #129 - #151 and Highway Fund claims #59 - #66 were listed on the Abstract of Voucher sheets.

- A motion was made by Councilman Royce and seconded by Councilman Kulczak to accept these Abstracts as presented.
  - The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for June 2023 were audited by the Board Members present.

- A motion was made by Councilwoman Korosec and seconded by Councilman Royce to accept the reports as audited.
  - The motion was carried unanimously.

The minutes from the Regular Board Meeting held June 21, 2023 were read and edited by each Board Member present.

- A motion was made by Councilwoman Korosec and seconded by Councilman Peo to accept these minutes as amended.
  - The motion was carried unanimously.

Christian Dipasqua of Website Dino discussed the town's emails. Emails were created through Titan email using the domain: @townofwinfield.ny.org. The board members were able to sign into their new emails and review questions with Christian.

**PARK COMMISSIONER REPORT:**

1. Joe Barletta is preparing a revised quote for the handicap restroom in the town park.

**CODES/ZONING OFFICER WRITTEN REPORT:**

1. Codes Officer Connors received a demolition permit and a permit for an addition.
2. Mr. Connors reported the Hansel property on Route 20 (family home) is for sale and the Hansels would like to separate the house from the barn and have a right-a-way to get the tractors out to the field. Mr. Connors reviewed this with Keith Watkins and they came to the conclusion that this is a reasonable request. Hansels will have the property surveyed and review with Mr. Connors.
3. Councilman Royce asked Mr. Connors to include addresses for the open permits with his monthly report.

**OLD BUSINESS:**

1. After reviewing last month's meeting with Adirondack Bank, Supervisor Osborn asked the board if they would like to switch banks. The board decided to not switch banks at this time.
2. Supervisor Osborn will discuss the direct deposit option with Alyssa Hoke.
3. Councilwoman Korosec stated the zoning book is still in NYS. Mrs. Korosec received an email from Albany stating editing will be complete in 2-3 days & then suggestions will be emailed to Mrs. Korosec.
4. Councilman Peo met with Anthony, a representative from MVEDD, who will advise the town and the village on a consolidated comprehensive plan. Eventually the village and town will ask for volunteers from the community to form committees to input ideas regarding transportation, business, housing, utilities, etc. An announcement will be made once approved by the DEC. Required to keep track of all hours worked on this project for the Clean Air grant.

The next Winfield Town Board Meeting will be held August 16, 2023 at 7 p.m.

There being no further business to come before the Board, Councilman Royce moved to adjourn, seconded by Councilman Peo.

- The motion was carried unanimously.

The meeting was adjourned at 8:17 p.m.

Respectfully Submitted,

Tracy Donley, Town of Winfield, Clerk

