

# TOWN OF WINFIELD

## September 13, 2023

### REGULAR MONTHLY MEETING MINUTES

The meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Charles Osborn.

#### BOARD MEMBERS PRESENT:

Charles Osborn	----	Supervisor
Jay Kulczak	----	Councilman
Michael Peo	----	Councilman
Robert Royce	----	Councilman & Park Commissioner

#### ALSO PRESENT:

Douglas Paul Jones	----	Superintendent of Highways
Tracy Donley	----	Town Clerk
Keith Watkins	----	Zoning Board of Appeals Chairman
Mike Connors	—	Codes & Zoning Officer

#### OTHERS PRESENT:

Anthony Gannon (West Winfield Star), Bill Miller

General Fund claims # 166 - # 184 and Highway Fund claims # 76 - # 89 were listed on the Abstract of Voucher sheets.

- A motion was made by Councilman Royce and seconded by Councilman Kulczak to accept these Abstracts as presented.
  - The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for August 2023 were audited by the Board Members present.

- A motion was made by Councilman Peo and seconded by Councilman Royce to accept the reports as audited.
  - The motion was carried unanimously.

The minutes from the Regular Board Meeting held August 16, 2023 were read and edited by each Board Member present.

- A motion was made by Councilman Kulczak and seconded by Supervisor Osborn to accept these minutes as read.
  - The motion was carried unanimously.

SUPERVISOR REPORT:

1. Supervisor Osborn emailed Pettinelli Recreation at the end of August, but has not received a reply.

CLERK REPORT:

1. Clerk Donley stated trash day is September 30th 8-11 am. There will not be paper shredding.

HIGHWAY SUPERINTENDENT REPORT:

1. Superintendent Jones received a contract from Joe Barletta regarding the handicap bathroom construction.
2. Highway department has been putting away salt and sand.

PARK COMMISSIONER REPORT:

1. Commissioner Royce inquired about the security cameras from the Big Apple that were installed in the town park last year. How & who has access to review footage?  
Councilman Kulczak stated you can hook your phone to it to review. Superintendent Jones and/or Councilman Kulczak will contact the Big Apple to discuss further as a router may be required.
2. The town park will close October 15, 2023 for the winter.
3. Mr. Royce received two donations. Angela Davis \$20 and Jack Clark from the car show \$100. Thank you both.
4. Supervisor Osborn will meet with the CPI Engineering Rep, Joseph Adamczak, regarding the rear bridge in the town park in October 2023.
5. The water line to the new pavilion will be installed in spring of 2024.
6. Joe Barletta's newest contract of \$5764 does not state leveling of the floor, only epoxy of floor. The contract will be returned to Mr. Barletta to include specifics on the door size & floor leveling.

CODES/ZONING OFFICER WRITTEN REPORT:

1. Mr. Connors stated no new permits.
  2. Mr. Connors states fire inspections need to be complete for all business in town. He will first distribute a checklist to all businesses so they are aware of what will be inspected.
- A motion was made by Councilman Royce and seconded by Councilman Kulczak to incorporate the fire inspection & guidelines to the codes process.
- The motion was carried unanimously.

OLD BUSINESS:

1. Email training session with Christian will be soon.
2. Planning Board - Sue Korosec and Mike Peo will proceed with the Zoning Book.
3. Councilman Peo met with representatives of MVEDD. Supervisor Osborn signed the agreement between the town, MVEDD and the village. This paperwork will be forwarded to the DEC for their approval of the shared services. Once approved, committees will be established.

The next Winfield Town Board Meeting will be held October 11, 2023 at 7 p.m.

There being no further business to come before the Board, Councilman Royce moved to adjourn, seconded by Councilman Kulczak. .

☐ The motion was carried unanimously.

The meeting was adjourned at 7:46 p.m.

Respectfully Submitted,

Tracy Donley  
Town of Winfield, Clerk